

5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Sr No	Topic	Page No
1	Implementation of guidelines of statutory/regulatory bodies	<u>2</u>
1.1	Internal Complaint Committee (2021-22 to 2017-18)	<u>2</u>
1.2	Anti-Ragging Committee (2020-21 to 2017-18)	<u>8</u>
1.3	Women Development Cell (2021-22 to 2017-18)	<u>14</u>
1.4	Student Grievance committee (2021-22 to 2017-18)	<u>19</u>
1.5	Minutes of meetings Internal Complaint Committee	<u>25</u>
1.6	Minutes of meetings Anti-ragging Committee	<u>30</u>
1.7	Minutes of meetings Women Development Cell	<u>37</u>
1.8	Minutes of Meetings Student Grievance Committee	<u>47</u>
2.	Organization wide awareness and undertakings on policies with zero tolerance	<u>56</u>
3.	Mechanisms for submission of online/offline students' grievances	<u>57</u>
4.	Timely redressal of the grievances through appropriate committees	<u>59</u>
5	Policy for student Grievance Redressal Committee	<u>60</u>
6	Upload Policy –website link and screenshots	<u>62</u>
*	Due to pandemic of Covid-19, everything was online. No student and no faculty members reported any case or issue. No case is reported in last five years.	

LINK TO THE INSTITUTE WEBSITE:

Internal Complaint Committee : [The Internal Complaints Committee \(ICC\) \(frcrce.ac.in\)](http://frcrce.ac.in)

Anti Ragging Squad and Anti-ragging committee: [Anti-ragging Squad \(frcrce.ac.in\)](http://frcrce.ac.in)

Women Development Cell : [The Women Development Cell \(WDC\) \(frcrce.ac.in\)](http://frcrce.ac.in)

Student Grievance Policy: [Microsoft Word - Students' grievance redressal policy \(frcrce.ac.in\)](http://frcrce.ac.in)

Online Grievance system: [Feedaback \(fragnel.edu.in\)](http://fragnel.edu.in)

5.1.4 -The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. For this purpose, Institute has formed the following internal ~~committees~~

- 1. Internal complaint committee:** The Internal Complaints Committee (ICC) has been constituted in the college for the sexual harassment of women at the workplace (prevention, prohibition, and redressal) and University of Mumbai Circular No. CONCOL/24/ of 2014-15 dated 12/11/2014. ICC is headed by a senior female faculty of the institute. ICC meets on a need basis to address any complaints from students, teaching and nonteaching members and takes necessary action. The College has a zero-tolerance policy towards any such transgression. The college is committed to providing a safe and conducive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity. Posters are displayed at strategic places within the campus to communicate the philosophy of institute in such matters.



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.
Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Date : August 2, 2021.

Ref.: CRCE / 2021 / 155

CIRCULAR

To
Faculty and Staff Members

Sub.: Re-constitution of Internal Complaints Committee (ICC) (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions)

Ref.: 1. AICTE Notification No.F-AICTE/WH/2016/01 dated 10.06.2016
2. University of Mumbai Circular No.CONCOL/24/of 2014-15 dt. 12.11.2014

In compliance with the above referred AICTE Notification and the Circular received from University of Mumbai, the management has nominated the following as members of 'Internal Complaints Committee' under the above Act :

S.No.	Name of the Member	Designation	Contact Nos.	Email Address
1	Prof. Merly Thomas Associate Professor – Computer Engg.	Presiding Officer	9820755087	merly@frcrce.ac.in
2	Prof. Binsy Joseph Associate Professor– Electronics Engg	Member Faculty	9833503363	binsy_joseph@frcrce.ac.in
3	Prof. Sanka Davare Assistant Professor– Info. Tech. Dept.	Member Faculty	9969935306	sarika.davara@frcrce.ac.in
4	Mr. Robert Dias, Office Superintendent	Member Non-Teaching	9730943327	dias@frcrce.ac.in
5	Mrs. Jyoti Kargutkar, Lab. Technician	Member Non-Teaching	9867724555	jyoti@frcrce.ac.in
6	Mr. Ninad Shetty	Member Student	8451941231	ninadshetty71@gmail.com
7	Mr. Tarasingh Raggal	Member Student	9082343049	Taranrajpal11@gmail.com
8	Ms. Sachi Verma	Member Student	7506054956	sachiverma00@gmail.com
9	Rev. Fr. Joe H. Pereira Founder & Managing Trustee – Kripa Foundation, Bandra	Member - NGO	9820199298	kripabandra@gmail.com

The Presiding Officer and members of the above 'Internal Complaints Committee' will hold the office till 31st July 2022.

We have displayed a copy of the Gazette of India consisting of 'AICTE (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulation 2016 on our website for information of all concerned. We have also displayed University of Mumbai Circular No.CONCOL/24/of 2014-15 dated 12th November 2014 for reference.

All concerned are requested to note the above.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100

Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2020 / 315B

Date : October 20, 2020.

CIRCULAR

To
Faculty and Staff Members

Sub.: Re-constitution of Internal Complaints Committee (ICC) (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions)

Ref.: 1. AICTE Notification No.F-AICTE/WH/2016/01 dated 10.06.2016

2. University of Mumbai Circular No.CONCOL/24/of 2014-15 dt. 12.11.2014

In compliance with the above referred AICTE Notification and the Circular received from University of Mumbai, the management has nominated the following as members of 'Internal Complaints Committee' under the above Act :

S.No.	Name of the Member	Designation	Contact Nos.	Email Address
1	Prof. Merly Thomas Associate Professor – Computer Engg.	Presiding Officer	9820755087	merly@frcrce.ac.in
2	Prof. Binsy Joseph Associate Professor– Electronics Engg	Member Faculty	9833503363	binsy_joseph@frcrce.ac.in
3	Prof. Sarika Davare Assistant Professor– Info. Tech. Dept.	Member Faculty	9969935306	sarika.davare@frcrce.ac.in
4	Mr. Robert Dias, Office Superintendent	Member Non-Teaching	9730943327	dias@frcrce.ac.in
5	Mrs. Jyoti Kargutkar, Lab. Technician	Member Non-Teaching	9867724555	jyoti@frcrce.ac.in
6	Mr. Kevin Ruffin	Member Student	9604003680	kevinruffin1505@gmail.com
7	Mr. Ninad Shetty	Member Student	8451941231	ninadshetty71@gmail.com
8	Ms. Anu Thomas	Member Student	7738456280	anu@tmail.in
9	Rev. Fr. Joe H. Pereira Founder & Managing Trustee – Kripa Foundation, Bandra	Member - NGO	9820199298	kripabandra@gmail.com

The Presiding Officer and members of the above 'Internal Complaints Committee' will hold the office till 31st July 2022.

We have displayed a copy of the Gazette of India consisting of AICTE (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulation 2016 on our website for information of all concerned. We have also displayed University of Mumbai Circular No.CONCOL/24/of 2014-15 dated 12th November 2014 for reference.

All concerned are requested to note the above.


(DR. SRIJA UNNIKISHNAN)
PRINCIPAL

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (West), Mumbai – 400 050.

Ref.: CRCE / 2019 / 315B

Date : August 2, 2019.

C I R C U L A R

To
Faculty and Staff Members

Sub.: Re-constitution of Internal Complaints Committee (ICC) (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions)

Ref.: 1. AICTE Notification No.F-AICTE/WH/2016/01 dated 10.06.2016
2. University of Mumbai Circular No.CONCOL/24/of 2014-15 dt. 12.11.2014

In compliance with the above referred AICTE Notification and the Circular received from University of Mumbai, the management has nominated the following as members of 'Internal Complaints Committee' under the above Act :

S.No.	Name of the Member	Designation	Contact Nos.	Email Address
1	Prof. Merly Thomas Associate Professor – Computer Engg.	Presiding Officer	9820755087	merly@frcrce.ac.in
2	Prof. Binsy Joseph Associate Professor– Electronics Engg	Member Faculty	9833503363	binsy_joseph@frcrce.ac.in
3	Prof. Sarika Davare Assistant Professor– Info. Tech. Dept.	Member Faculty	9969935306	sarika.davare@frcrce.ac.in
4	Mr. Robert Dias, Office Superintendent	Member Non-Teaching	9730943327	dias@frcrce.ac.in
5	Mrs. Jyoti Kargutkar, Lab. Technician	Member Non-Teaching	9867724555	jyoti@frcrce.ac.in
6	Mr. Aradhya Deolekar	Member Student	9920783448	aradhya.1998@gmail.com
7	Mr. Kevin Ruffin	Member Student	9604003680	Kevinruffin1505@gmail.com
8	Ms. Riya Gupta	Member Student	8369097017	Riya1999gupta@gmail.com
9	Rev. Fr. Joe H. Pereira Founder & Managing Trustee – Kripa Foundation, Bandra	Member - NGO	9820199298	kripabandra@gmail.com

The Presiding Officer and members of the above 'Internal Complaints Committee' will hold the office till 31st July 2020.

We have displayed a copy of the Gazette of India consisting of AICTE (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulation 2016 on our website for information of all concerned. We have also displayed University of Mumbai Circular No.CONCOL/24/of 2014-15 dated 12th November 2014 for reference.

All concerned are requested to note the above.


(DR. SRIJA UNNIKISHNAN)
PRINCIPAL

32

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (West), Mumbai – 400 050.

Ref.: CRCE / 2018 / 334A

Date : August 1, 2018.

CIRCULAR

To
Faculty and Staff Members

Sub.: Re-constitution of Internal Complaints Committee (ICC) (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions)

Ref.: 1. AICTE Notification No.F-AICTE/WH/2016/01 dated 10.06.2016

2. University of Mumbai Circular No.CONCOL/24/of 2014-15 dt. 12.11.2014

In compliance with the above referred AICTE Notification and the Circular received from University of Mumbai, the management has nominated the following as members of 'Internal Complaints Committee' under the above Act :

S.No.	Name of the Member	Designation	Contact Nos.	Email Address
1	Prof. Merly Thomas Associate Professor – Computer Engg.	Presiding Officer	9820755087	merly@frcrce.ac.in
2	Prof. Binsy Joseph Associate Professor– Electronics Engg	Member Faculty	9833503363	binsy_joseph@frcrce.ac.in
3	Prof. Sarika Davare Assistant Professor– Info. Tech. Dept.	Member Faculty	9969935306	sarika.davare@frcrce.ac.in
4	Mr. Robert Dias, Office Superintendent	Member Non-Teaching	9730943327	dias@frcrce.ac.in
5	Mrs. Jyoti Kargulkar, Lab. Technician	Member Non-Teaching	9867724555	jyoti@frcrce.ac.in
6	Mr. Ryan Furtado	Member Non-Teaching	8879950085	Ryanfurtado19972409@gmail.com
7	Mr. Aradhya Deolekar	Member Student	9920783448	aradhya.1998@gmail.com
8	Ms. Disha Raj	Member Student	9829731799	dish.raj111@gmail.com
9	Rev. Fr. Joe H. Pereira Founder & Managing Trustee – Kripa Foundation, Bandra	Member - NGO	9820199298	kripabandra@gmail.com

The Presiding Officer and members of the above 'Internal Complaints Committee' will hold the office till 31st July 2020.

We have displayed a copy of the Gazette of India consisting of AICTE (Gender Sensitisation Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulation 2016 on our website for information of all concerned. We have also displayed University of Mumbai Circular No.CONCOL/24/of 2014-15 dated 12th November 2014 for reference.

All concerned are requested to note the above.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax 6711 4100

Website www.frcrce.ac.in • Email crce@fragnel.edu.in

Ref: CRCE / 2017 / 356

Date : August 1, 2017

C I R C U L A R

To
Faculty and Staff Members

**Sub.: Re-constitution of 'Internal Complaints Committee'
for Sexual Harassment of Women at Workplace
(Prevention, Prohibition and Redressal) Act 2013**

Ref.: University of Mumbai Circular No.CONCOL/24/of 2014-15 dt. 12.11.2014

In compliance with the above referred Circular received from University of Mumbai, the management has nominated the following as members of 'Internal Complaints Committee' under the above Act :

S.No.	Name of the Member	Designation	Contact Nos.	Email Address
1	Prof. Merly Thomas Associate Professor – Computer Engg.	Presiding Officer	9820755087	merly@frcrce.ac.in
2	Prof. Binsy Joseph Associate Professor – Electronics Engg	Member	9833503363	binsy_joseph@frcrce.ac.in
3	Prof. Sarika Davare Assistant Professor – Info. Tech. Dept.	Member	9969935306	sarika.davare@frcrce.ac.in
4	Rev. Fr. Joe H. Pereira Founder & Managing Trustee – Kripa Foundation, Bandra	Member - NGO	9820199298	kripabandra@gmail.com

The Presiding Officer and members of the above 'Internal Complaints Committee' will hold the office till 31st July 2020.

We have displayed a copy of the Gazette India consisting of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 on our website for information of all concerned. We have also displayed University of Mumbai Circular No.CONCOL/24/of 2014-15 dated 12th November 2014 for reference.

All concerned are requested to note the above.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL

2. Anti Ragging committee:

Anti-ragging Squad: The anti-ragging squad is formed and is headed by a senior faculty member of the institute. The students at the entry-level sign an affidavit and submit to the University about non- involvement in ragging activities. Anti-ragging Squad makes sure that there are no instances of ragging anywhere on the campus and hostel. Anti-ragging posters are displayed at places within the campus. Main gates are guarded and entry points are screened. The safety and security of all the students is ensured.



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104
Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2021 / 172

Date : August 2 , 2021.

NOTICE

**ANTI-RAGGING COMMITTEE &
ANTI-RAGGING SQUAD**

The ANTI-RAGGING COMMITTEE and ANTI-RAGGING SQUAD has been re-constituted as under :

The re-constituted Anti Ragging Squad and the Anti-Ragging Committee is as under :-

1. Anti Ragging Committee : Anti Ragging Committee will consist the following members:

- a. Dr. Srija Unnikrishnan - Head of the Institution (9869005457)
- b. Ms. Pallavi Kulkarni - Representative of Civil & Police Administration (8689888655)
- c. Mr. Amit Kocharekar - Representative of Local Media (9820500110)
- d. Ms. Juhi Chaudhari - Representative of Non-Government Organisation (9137630073)
- e. Dr. D.V. Bhoir - Representative of Faculty Member (9869433765)
- f. Dr. Jagruti K. Save - Representative of Faculty Member (9869621900)
- g. Ms. Rajeshwari Iyer - Representative of Parents (9987263283)
- h. Ms. Vishakha Fernandes - Representative of Parents (9819624346)
- i. Mr. Ninad Shetty - Representative of Students (8451941231)
- j. Ms. Alisha Rao - Representative of Students (9892093890)
- k. Mr. Vallance Alvares - Representative of Students (7045633289)
- l. Mr. Robert Dias - Representative of Non Teaching Staff (9730943327)

2. Anti Ragging Squad : Anti Ragging Squad consist the following members of the faculty :

- a. Dr. V.S. Jorapur - Associate Professor & HOD - Production Engg. Dept.(9869288147)
- Co-ordinator
- b. Dr. Sapna Prabhu - Professor & HOD - Electronics Engg. Dept. (9833545743)
- c. Dr. B.S. Daga - Associate Professor & HOD - Computer Engg. Dept.(9869776377)
- d. Ms. Merly Thomas - Associate Professor - Computer Engg Dept. (9820755087)

All the concerned are requested to note the same.


(DR. SRIJA UNNIKISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2020 / 154A

Date : October 29, 2020.

NOTICE

ANTI-RAGGING SQUAD
& ANTI-RAGGING COMMITTEE

The ANTI-RAGGING SQUAD and ANTI-RAGGING COMMITTEE has been re-constituted as under :

The re-constituted Anti Ragging Squad and the Anti-Ragging Committee is as under :-

1. Anti Ragging Squad : Anti Ragging Squad consist the following members of the faculty :
 - a. Dr. V.S. Jorapur - Associate Professor & HOD - Production Engg. Dept.(9869288147)
- Co-ordinator
 - b. Dr. Sapna Prabhu - Professor & HOD - Electronics Engg. Dept. (9833545743)
 - c. Dr. B.S. Daga - Associate Professor & HOD - Computer Engg. Dept.(9869776377)
 - d. Ms. Merly Thomas - Associate Professor - Computer Engg Dept. (9620755087)
2. Anti Ragging Committee : Anti Ragging Committee will consist the following members of the faculty and students:
 - a. Dr. D.V. Bhoir - Professor - Electronics Dept.(9869433765)- Co-ordinator
 - b. Mr. D.S.S. Sudhakar - Associate Professor - Production Engg.(9820620243)
 - c. Dr. S.K. Surve - Professor - Computer Dept. (9167635546)
 - d. Ms. S.S. Prabavathy - Associate Professor - H&S Dept. (9833783967)
 - e. Mr. Kevin Ruffin - Student - B.E. Computer (9604003680)
 - f. Mr. Ninad Shetty - Student - T.E. Info. Tech. (8451941231)
 - g. Ms. Annu Thomas - Student - T.E. Info. Tech. (7738456280)
 - h. Mr. Joshua Godinho - Student - T.E. Computer (9769496112)

All the concerned are requested to note the same.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 67114101, 6711 4104 • Fax : 6711 4100

Website : www.frce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2019 / 368

Date : September 9, 2019.

NOTICE

**ANTI-RAGGING SQUAD
& ANTI-RAGGING COMMITTEE**

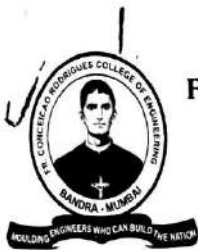
The ANTI-RAGGING SQUAD and ANTI-RAGGING COMMITTEE has been re-constituted as under :

The re-constituted Anti Ragging Squad and the Anti-Ragging Committee is as under :-

1. Anti Ragging Squad : Anti Ragging Squad consist the following members of the faculty :
 - a. Dr. V.S. Jorapur - Associate Professor & HOD - Production Engg. Dept.(9869288147)
- Co-ordinator
 - b. Dr. Sapna Prabhu - Professor & HOD - Electronics Engg. Dept. (9833545743)
 - c. Dr. B.S. Daga - Associate Professor & HOD - Computer Engg. Dept.(9869776377)
 - d. Ms. Merly Thomas - Associate Professor - Computer Engg Dept. (9820755087)
2. Anti Ragging Committee : Anti Ragging Committee will consist the following members of the faculty and students:
 - a. Dr. D.V. Bhoir - Professor - Electronics Dept.(9869433765)- Co-ordinator
 - b. Mr. D.S.S. Sudhakar - Associate Professor - Production Engg.(9820620243)
 - c. Dr. S.K. Surve - Professor - Computer Dept. (9167635546)
 - d. Ms. S.S. Prabavathy - Associate Professor – H&S Dept. (9833783987)
 - e. Mr. Aradhya Deolekar - Student - B.E. Info. Tech. (9920783448)
 - f. Mr. Kevin Ruffin - Student - T.E. Computer (9604003680)
 - g. Ms. Riya Gupta - Student - T.E. Computer (8369097017)
 - h. Mr. Pranay Bagrecha - Student - T.E. Computer (9082515479)

All the concerned are requested to note the same.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100

Website : www.frce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2018 / 374

Date : September 10, 2018.

NOTICE

ANTI-RAGGING SQUAD & ANTI-RAGGING COMMITTEE

The ANTI-RAGGING SQUAD and ANTI-RAGGING COMMITTEE has been re-constituted as under :

The re-constituted Anti Ragging Squad and the Anti-Ragging Committee is as under :-

1. Anti Ragging Squad : Anti Ragging Squad consist the following members of the faculty :

- a. Dr. V.S. Jorapur - Associate Professor - Production Engg. Dept. (9869288147) *S.V.*
- Co-ordinator
- b. Dr. Sapna Prabhu - Professor - Electronics Engg. Dept. (9833545743) *Sapna*
- c. Mr. B.S. Daga - Associate Professor - Computer Engg. Dept. (9869776377) *B.S.*
- d. Ms. Merly Thomas - Associate Professor - Computer Engg Dept. (9820755087) *Merly*

2. Anti Ragging Committee : Anti Ragging Committee will consist the following members of the faculty and students:

- a. Dr. D.V. Bhoir - Professor & HOD - Electronics Dept.(9869433765)- Co-ordinator *Bhoir*
- b. Mr. D.S.S. Sudhakar - Associate Professor & I/c HOD - Production Engg.(9820620243)
- c. Dr. S.K. Surve - Professor & HOD - Computer Dept. (9167635546) *Surve*
- d. Ms. S.S. Prabavathy - Associate Professor & HOD - H&S Dept. (9833783987) *S.S. Prabavathy*
- e. Mr. Ryan Furtado - Student - B.E. Computer. (8879950085)
- f. Ms. Aradhya Deolekar - Student - T.E. Info. Tech. (9920783448)
- g. Ms. Disha Raj - Student - T.E. Electronics (9829731799)
- h. Mr. Noel Jaymon - Student - T.E. Electronics (7021114505)

All the concerned are requested to note the same.

Six
(DR. SRIJA UNNIKISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100

Website : www.frorce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2017 / 425

Date : September 15, 2017.

NOTICE

ANTI-RAGGING SQUAD & ANTI-RAGGING COMMITTEE

The ANTI-RAGGING SQUAD and ANTI-RAGGING COMMITTEE has been re-constituted as under :

The re-constituted Anti Ragging Squad and the Anti-Ragging Committee is as under :-

1. Anti Ragging Squad : Anti Ragging Squad consist the following members of the faculty :
 - a. Dr. V.S. Jorapur - Associate Professor - Production Engg. Dept. (9869288147)
- Co-ordinator
 - b. Dr. Sapna Prabhu - Professor - Electronics Engg. Dept. (9833545743)
 - c. Mr. B.S. Daga - Associate Professor - Computer Engg. Dept. (9869776377)
 - d. Ms. Merly Thomas - Associate Professor - Computer Engg Dept. (9820755087)
2. Anti Ragging Committee : Anti Ragging Committee will consist the following members of the faculty and students:
 - a. Dr. D.V. Bhoir - Professor & HOD - Electronics Dept.(9869433765)- Co-ordinator
 - b. Mr. D.S.S. Sudhakar - Associate Professor & I/c HOD - Production Engg.(9820620243)
 - c. Dr. S.K. Surve - Professor & HOD - Computer Dept. (9167635546)
 - d. Ms. S.S. Prabavathy - Associate Professor & HOD - H&S Dept. (9833783987)
 - e. Mr. Jeremiah D'Souza - Student - B.E. Computer. (9833997570)
 - f. Mr. Ryan Furtado - Student - T.E. Computer. (8879950085)
 - g. Ms. Suparna Shetty - Student - T.E. Info. Tech. (9769438167)
 - h. Mr. Sonu Yadav - Student - T.E. Info. Tech. (7303118653)

All the concerned are requested to note the same.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL

3. The Women Development Cell (WDC):

In an effort to promote the well being of the girl students, Teaching and Non-Teaching Women Staff of the Institute, to deal with the cases/complaints of sexual harassment and to implement the women's policies in general, a Women's Development Cell has been re-constituted in the College. This is in compliance with the decision of the Supreme Court of India.



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.
Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frccce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2021 / 154

Date : August 2, 2021.

NOTICE

" WOMEN'S DEVELOPMENT CELL "

In an effort to promote the well being of the girl students, Teaching and Non-Teaching Women Staff of the Institute, to deal with the cases / complaints of sexual harassment and to implement the women's policies in general, a **Women's Development Cell** has been re-constituted in the College. This is in compliance with the decision of the Supreme Court of India. The College Women's Development Cell shall consist of the following members :-

S.No.	Name of the Member		Contact Nos.
1	Dr. Srija Unnikrishnan	President	9869005457
2	Dr. Sapna Prabhu	Co-ordinator	9833545743
3	Dr. Jagruti Save	Member	9869621900
4	Dr. Hemant Khanolkar	Member	9969154398
5	Mrs. Sushma Nagdeote	Member	8879626260
6	Mrs. Neelam D'Silva	Member	9823449254
7	Ms. Neha Prakash	NGO Representative	8419996979
8	Ms. Palak Joseph	Students Representative	9130006547

All the concerned are requested to note the contact details of the above members and represent their grievance to any of the member, if any for their consideration and suitable action.


(DR. SRIJA UNNIKRIISHNAN)
PRINCIPAL

Copy to : - Fr. Valerian D'Souza

- HODs – Mechanical, Electronics & Computer Sc., Computer, A.I.D.S, H&S
- Members of Women's Development Cell – for information and necessary action
- Staff / Student's Notice Board



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100

Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2020 / 153A

Date : October 20, 2020.

NOTICE

" WOMEN'S DEVELOPMENT CELL "

In an effort to promote the well being of the girl students, Teaching and Non-Teaching Women Staff of the Institute, to deal with the cases / complaints of sexual harassment and to implement the women's policies in general, a **Women's Development Cell** has been re-constituted in the College. This is in compliance with the decision of the Supreme Court of India. The College Women's Development Cell shall consist of the following members :-

S.No.	Name of the Member		Contact Nos.
1	Dr. Srija Unnikrishnan	President	9869005457
2	Dr. Sapna Prabhu	Co-ordinator	9833545743
3	Dr. Jagruti Save	Member	9869621900
4	Dr. Hemant Khanolkar	Member	9969154398
5	Mrs. Sushma Nagdeote	Member	8879626260
6	Mrs. Neelam D'Silva	Member	9823449254
7	Ms. Neha Prakash	NGO Representative	8419996979
8	Ms. Anu Ann Thomas	Students Representative	7738456280

All the concerned are requested to note the contact details of the above members and represent their grievance to any of the member, if any for their consideration and suitable action.


(DR. SRIJA UNNIKRIISHNAN)
PRINCIPAL

- Copy to : - Fr. Peter D'Souza, Fr. Valerian D'Souza
- HODs – Prod., Mechanical, Electronics & Computer Sc., Computer, I.T., H&S
- Members of Women's Development Cell – for information and necessary action
- Staff / Student's Notice Board



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100

Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2018 / 375

Date : August 1, 2018.

NOTICE

" WOMEN'S DEVELOPMENT CELL "

In an effort to promote the well being of the girl students, Teaching and Non-Teaching Women Staff of the Institute, to deal with the cases / complaints of sexual harassment and to implement the women's policies in general, a **Women's Development Cell** has been re-constituted in the College. This is in compliance with the decision of the Supreme Court of India. The College Women's Development Cell shall consist of the following members :-

S.No.	Name of the Member		Contact Nos.
1	Dr. Srija Unnikrishnan	President	9889005457 <i>S.J.</i>
2	Mrs. Sapna Prabhu	Co-ordinator	9833545743 <i>Sapna</i>
3	Mrs. Jagruti Save	Member	9869621900
4	Dr. Hemant Khanolkar	Member	9969154398 <i>Hemant</i>
5	Mrs. Sushma Nagdeote	Member	8879626260
6	Mrs. Neelam D'Silva	Member	9823449254 <i>Neelam</i>
7	Ms. Neha Prakash	NGO Representative	8419996979
8	Ms. Disha Raj	Students Representative	9829731799

All the concerned are requested to note the contact details of the above members and represent their grievance to any of the member, if any for their consideration and suitable action.

S.J.
(DR. SRIJA UNNIKISHNAN)
PRINCIPAL

- Copy to : - Fr. Peter D'Souza, Fr. Valerian D'Souza, *P.D.S.* *V.D.S.*
- HODs – Production Engg, Electronics Engg, Computer, I.T., H&S *Sandy*
- Members of Women's Development Cell – for information and necessary action
- Staff / Student's Notice Board



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2017 / 357

Date : August 1, 2017.

NOTICE

" WOMEN'S DEVELOPMENT CELL "

In an effort to promote the well being of the girl students, Teaching and Non-Teaching Women Staff of the Institute, to deal with the cases / complaints of sexual harassment and to implement the women's policies in general, a **Women's Development Cell** has been re-constituted in the College. This is in compliance with the decision of the Supreme Court of India. The College Women's Development Cell shall consist of the following members :-

S.No.	Name of the Member		Contact Nos.
1	Dr. Srija Unnikrishnan	President	9869005457
2	Mrs. Sapna Prabhu	Co-ordinator	9833545743
3	Mrs. Jagruti Save	Member	9869621900
4	Dr. Hemant Khanolkar	Member	9969154398
5	Mrs. Sushma Nagdeote	Member	8879626260
6	Mrs. Neelam D'Silva	Member	9823449254
7	Ms. Neha Prakash	NGO Representative	8419996979
8	Ms. Suparna Shetty	Students Representative	9769438167

All the concerned are requested to note the contact details of the above members and represent their grievance to any of the member, if any for their consideration and suitable action.

(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL

- Copy to : - Fr. Nazareth Fernandes, Fr. Valerian D'Souza
- HODs – Production Engg, Electronics Engg, Computer, I.T., H&S
- Members of Women's Development Cell – for information and necessary action
- Staff / Student's Notice Board

4. Student Grievance Redressal committee (SGRC/CGRC):

In compliance with the AICTE notification dated 25th May 2012 published in the Gazette of India, institute has constituted a Students' Grievance Redressal Committee (GRC). The main objectives of the Committee are to ensure transparency in the Admission process, prevention of unfair practices, and to provide mechanism to address students Grievances. The aim of this committee is to provide the platform for the students to express their grievances / problems freely and frankly, without any fear of being victimized. The GRC will take up only those matters which have not been solved at the department level. The formation, committee members and the objectives of the Grievance Redressal Committee is widely published on the college web site, under student Notice section for the information to the students.

Objectives of GRC:

- To ensure transparency in admission process
- To prevent any kind of unfair means and practices
- To provide mechanism to address students' grievances in a responsive and accountable manner.
- To maintain a harmonious and healthy educational atmosphere in the institute and among all the stakeholders - students, parents, staff and the management of the Institute.

Mechanisms for appeal:

- Student with a genuine grievance may approach the Grievance Redressal Committee members in person.
- In case the student is uncomfortable to present his grievance personally, the same may be dropped in writing in the Suggestion / Complaint Box that has been kept in the main entrance of the college.
- Grievances may also be sent through online mechanisms - e-mail to the members or registering the same on the grievance portal through college website.
- Students who wish to remain anonymous can do so, for general grievances regarding Academics / Administration of the College

Procedure of grievance Redressal:

- Students can register their grievances through any of the mechanisms mentioned above.
- The GRC will meet and deliberate upon the cases and if required, procure necessary and relevant documents/information.
- GRC decides the final action to be initiated at the institutional level for Redressal of the registered grievance.

Following are the general steps to deal with grievances:

- **Apply:** Students can send the Appeal through any of the mechanisms listed above

(online/offline).

- **Acknowledge to the grievance:** Let students know that GRC has received their report/appeal and GRC is taking up the same.
- **Investigate:** Not all issues qualify for a hearing. Generally, it is important to review whether the grievance is valid or not. GRC inquires about the reported grievance and collects relevant information.
- **Hold the formal meeting:** The student/students with the grievance and all other relevant parties are called to be present for a formal hearing with GRC. The aggrieved student can put forward any evidence that backs up the complaint. GRC will keep record of the minutes of the meeting.
- **Decision making:** GRC members deliberate and decide on the action regarding the grievance. The same is communicated to the student who registered the grievance and any other person/persons concerned with the grievance. For very serious grievances, the case can be taken up in committees like College development committee or Governing Council.
- **Further Appeal process:** If student is not satisfied with the decision of the GRC, students can further apply to DTE/University/ AICTE grievances cell.



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.
Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2021 / 157

Date: August 2, 2021.

NOTICE

Student Grievance Redressal Committee (SGRC)

In compliance with the AICTE Notification dated 7th November 2019, published in Gazette of India, we have constituted 'Student Grievance Redressal Committee' (SGRC) to provide opportunities for redressal of certain grievances of students already enrolled in the Institution, as well as those seeking admission to the institution and to provide a mechanism to address grievances.

The Student Grievance Redressal Committee (SGRC) includes the following members with a tenure of two years :

- | | |
|--|-------------------|
| 1. Dr. Srija Unnikrishnan
Principal | - Chairperson |
| 2. Dr. Deepak Bhoir
Professor – Electronics Engg. Dept. | - Member |
| 3. Prof. D.S.S. Sudhakar
Associate Professor – Production Engg. Dept. | - Member |
| 4. Dr. Jagruti Save
Professor – Information Technology Dept. | - Member |
| 5. Mr. Ninad Shetty
Student Representative | - Special Invitee |

A copy of Notification dated 7th November 2019 is displayed on the College website for information of all concerned.


(DR. SRIJA UNNIKISHNAN)
PRINCIPAL

C.C.: Members of Students Grievance Redressal Committee .

- Dr. Deepak Bhoir
- Prof. D.S.S. Sudhakar
- Dr. Jagruti Save
- Mr. Ninad Shetty

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai – 400 050.

Ref: CRCE / 2020 / 025

Date: January 20, 2020.

NOTICE

Sub.: Constitution of College Grievance Redressal Cell (CGRC)
as per महाराष्ट्र शासन राजपात्र असाधारण भाग चार व असाधारण क्रमांक ६७

Ref.: University of Mumbai Circular No.DSD/05/of 2019 dated 14th May 2019

In compliance with the above Circular, College Grievance Redressal Cell (CGRC) has been constituted for redressal of our student's grievances relating to College / Institute.

The composition of College Grievance Redressal Cell includes the following faculty members with a tenure of two years :

1. Dr. Srija Unnikrishnan - Chairperson
Principal
2. Dr. D.V. Bhoir - Member
Professor – Electronics Engg. Dept.
3. Dr. Jagruti Save - Member Secretary
Professor – Information Technology Dept.

Students to note that all their grievances related to College / Institute should be first addressed to College Redressal Cell (CGRC) constituted at the level of College / Institute by registering his / her complaint on the portal available at the College website with necessary documents..

The information of functioning of CGRC alongwith requisite details / documentation is displayed on the College website.


(DR. SRIJA UNNIKISHNAN)
PRINCIPAL



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frcce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2020 / 027

Date : January 20, 2020.

NOTICE

Student Grievance Redressal Committee (SGRC)

In compliance with the AICTE Notification dated 7th November 2019, published in Gazette of India, we have constituted 'Student Grievance Redressal Committee' (SGRC) to provide opportunities for redressal of certain grievances of students already enrolled in the Institution, as well as those seeking admission to the institution and to provide a mechanism to address grievances.

The Student Grievance Redressal Committee (SGRC) includes the following members with a tenure of two years :

1. Dr. Srija Unnikrishnan
Principal - Chairperson
2. Dr. Deepak Bhoir
Professor – Electronics Engg. Dept. - Member
3. Prof. D.S.S. Sudhakar
Associate Professor – Production Engg. Dept. - Member
4. Dr. Jagruti Save
Professor – Information Technology Dept. - Member
5. Mr. Kevin Ruffin
Student Representative - Special Invitee

A copy of Notification dated 7th November 2019 is displayed on the College website for information of all concerned.


(DR. SRIJA UNNIKRIISHNAN)
PRINCIPAL

C.C.: Members of Students Grievance Redressal Committee

- Dr. Deepak Bhoir
- Prof. D.S.S. Sudhakar
- Dr. Jagruti Save
- Mr. Kevin Ruffin



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.
Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frce.ac.in • Email : crce@fragnel.edu.in

STUDENT GRIEVANCE REDRESSAL POLICY

In compliance with the AICTE notification dated 25th May 2012 published in the Gazette of India, institute has constituted a Students' Grievance Redressal Committee. The functions of the Committee are to ensure transparency in the Admission process, prevention of unfair Practices, and to provide mechanism to address students Grievances.

The aim of this committee is to encourage students to express their grievances / problems freely and frankly, without any fear of being victimized. The GRC will take up only those matters which have not been solved at the department level.

The setting up of the Grievance Redressal Committee for students is widely published on the college web site, under student Notice section.

Objectives of GRC:

- To ensure transparency in Admission process
- To prevent unfair means and Practices
- To provide mechanism to address students' grievances in a responsive and accountable manner.
- To maintain a harmonious and healthy educational atmosphere in the institute and among all the stakeholders - students, parents, staff and management of the Institute.

Mechanisms for appeal:

- Student with a genuine grievance may approach the Grievance Redressal Committee members in person.
- In case the student is unwilling to present his grievance personally, the same may be dropped in writing in the Suggestion / Complaint Box that has been installed in the main entrance of the college.
- Grievances may also be sent through online mechanisms - e-mail to the members or registering the same on the grievance portal through college website.
- Students who wish to remain anonymous can do so, for general grievances regarding Academics / Administration of the College

Procedure of grievance Redressal:

- Students can register their grievances through any of the mechanisms mentioned above.
- The GRC will meet and deliberate upon those cases and if required, procure necessary and relevant documents.
- GRC decides the final action to be initiated at the institutional level for redressal of the registered grievance.

...2/-

Minutes of Meetings – Internal Complaint committee

Fr. Conceicao Rodrigues College of Engineering

Bandstand, Bandra

Dated: 04/10/2019

To.

The Principal.

Fr. CRCE, Bandra

Subject: Internal Complaints Committee Meeting

Respected Madam,

A review meeting of the "Internal Complaint Committee" (ICC) is scheduled on 15.10.2018 at 3.00 pm in Room No.703 to discuss the working rules and suggestions about the ways to spread awareness of Sexual harassment of women at workplace. All members are expected to be present

Thanking you,



Merly Thomas,
Presiding Officer

CC to:

Binsy Joseph
Sarika Davare
Robert Dias
Jyoti Kargutkar
Aradhya Deolekar
~~Bisha Raj~~
Riya Gupta .



Fr. Conceicao Rodrigues College of Engineering

Bandstand, Bandra

Dated: 22/10/2018

To.

The Principal.

Fr. CRCE, Bandra

Subject: Internal Complaints Committee Meeting

Respected Madam,

A review meeting of the "Internal Complaint Committee" (ICC) is scheduled on 31.10.2018 at 3.00 pm in Room No.703 to discuss the working rules and awareness about the existing act on Prevention, Prohibition and Redressal of Sexual harassment of women at workplace. All members are expected to be present

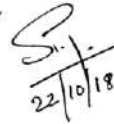
Thanking you,



Merly Thomas,
Presiding Officer

CC to:

Binsy Joseph
Sarika Davare
Robert Dias
Jyoti Kargutkar
Aradhya Deolekar
Disha Raj



Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in CRCE

The committee on "Internal Complaint Committee (ICC)" has been duly reconstituted by the college vide CRCE/2018/334A- dated 1st August, 2018. The first meeting of ICC to review the rules and cases of sexual harassment at CRCE was held on 31.10.2018 at 1500 hrs in Room No.703.


Members Present:

Merly Thomas
Binsy Joseph
Sarika Davare
Robert Dias
Jyoti Kargutkar
Aradhya Deolekar
Disha Raj

At the outset, Presiding Officer welcomed all the members of the Committee. She informed that as per the guidelines issued by Ministry of Women and Child Development, all the organizations having more than 10 personnel/officials must constitute an ICC and in this context, this committee has been set in place by CRCE.

The Committee noted that **no complaint of sexual harassment** has been received from any woman employee of this Institute. It was emphasised that in order to create awareness and continuous sensitization among the employees, it is essential to place banners/posters/notices defining sexual harassment at prominent places in the College campus.

The Presiding Officer conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester or earlier, if need arise. Next meeting of the Committee will be held in the month of October, 2019.


Presiding Officer


01/09/2018

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050

Notice

6th, July, 2018.


Committee Meeting: Internal Complaints Committee

Dear members,


As per the UGC guidelines, a meeting has to be held for the review of any complaints of the said nature in the academic year 2017-18 and to assure the female employees safety in our work place. The details of the meeting are as given below.

All members are requested to be present

Date :	9 th July, 2018
Time :	3.30 pm
Venue :	Room No. 703, 7 th Floor
Agenda :	Discuss and decide the assistance to be provided by the ICC in case of any complaints Suggestions for an awareness programme of short duration


Presiding Officer,
ICC - CRCE

Members: Prof. Merly Thomas, PO
Prof. Binsy Joseph, Electronics Dept
Prof. Sarika Davare, IT Dept
Fr. Joe Pereira, Kripa Foundation




FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050

Minutes of the Meeting
Internal Complaints Committee

Date and Time : 9th July 2018, 3.30 pm
Venue Room : No.703, 7th Floor
Coordinator : Merly Thomas
In Attendance : Prof. Binsy Joseph, Electronics Dept
Prof. Sarika Davare, IT Dept

At the outset, Presiding Member, Prof. Merly Thomas welcomed all the members to the first meeting of the Committee. She informed that as per the guidelines issued by Ministry of Women and Child Development, all organizations having more than 10 women employees must constitute an ICC and in this context, this committee has been set in place by Fr. CRCE. She described the role of ICC and welcomed suggestions from all members to make it effective.

The Committee noted that no complaint of sexual harassment or similar incidents has been received from any woman employee of the college.

Committee members suggested that in order to create awareness and continuous sensitization among the employees, it is essential to place banners/posters/notices defining sexual harassment at one or two prominent places in the campus. The circular on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development and the composition of the Internal Complaints Committee of DST is already uploaded on college website.

Prof. Merly conveyed her thanks to the members for attending the meeting and that the next meeting of the Committee will be held in the month of July, 2019.

Merly Thomas

Minutes of Meetings – Anti ragging committee



Fr. Conceicao Rodrigues College of Engineering

Anti-Raging Committee

Notice

The Anti-Raging Committee meeting is scheduled to be held on 17th September 2022 in the Conference Room at 10.00am. Agenda for the same is given below

Agenda:

1. Read and approve the minutes of the meeting held on 19.09.2019
2. Decision on the reported cases of ragging or misconduct
3. Any other topic with the permission of the Chair

Prof. Deepak V. Bhoir

Dr. Sunil K. Surve

Prof. Dileep C. C.

Date: 03/09/2022



Fr. Conceicao Rodrigues College of Engineering

Minutes of the Meeting

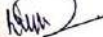
Fr. Conceicao Rodrigues College of Engineering

Anti-Raging Committee

Minutes of the meeting of the Advisory committee held on 17th September 2022 in the Conference Room at 10.00am. First of all Chairperson Dr. D V Bhoir welcomed all the members. Following members were present for the meeting:

Dr. Deepak V. Bhoir

Dr. Sunil K. Surve 

Prof. Dileep C. C. 

- Resolution 1.** Read and approve the minutes of the meeting held on 19.09.2019
Dr. D V Bhoir, read the MOM of the last meeting and were approved unanimously.
Proposed by: Dr. Sunil Surve Seconded by: Prof Dileep C.C.
- Resolution 2.** Decision on the reported cases of raging or misconduct
As there were no cases of ragging or reported misconduct the committee expressed satisfaction and informed to keep the same strategies of decimating the ant-ragging boards at all major places
Proposed by Prof. Dileep C. C. Seconded by: Dr. D V Bhoir

Since there was no other point for discussion the meeting ended with thanks to the chair.



Dr. Deepak V. Bhoir

Chairperson

Date: 20/09/2022

Fr. Conceicao Rodrigues College of Engineering

Anti-Raging Committee

Notice

The Anti-Raging Committee meeting is scheduled to be held on 19th September 2019 in the Conference Room at 10.00am. Agenda for the same is as given below

Agenda:

1. Read and approve the minutes of the meeting held on 15.09.2018
2. Decision on the reported cases of raging or misconduct
3. Any other topic with the permission of the Chair



Prof. Deepak V. Bhoir

Dr. Sunil K. Surve



Prof. S. S. Prabhavathy



Date: 05/09/2019

Minutes of the Meeting
Fr. Conceicao Rodrigues College of Engineering

Anti-Raging Committee

Minutes of the meeting of the Advisory committee held on 19th September 2019 in the Conference Room at 10.00am. First of all Chairperson Dr. D V Bhoir welcomed all the members. Following members were present for the meeting:

Dr. Deepak V. Bhoir

Dr. Sunil K. Surve

Prof. S. S. Prabhavathy

1. **Resolution 1.** Read and approve the minutes of the meeting held on 15.09.2018
Dr. D V Bhoir, read the MOM of the last meeting and were approved unanimously.
Proposed by: Dr. Sunil Surve Seconded by: Prof Praphvathy S S
2. **Resolution 2.** Decision on the reported cases of raging or misconduct
As there was no cases of ragging or reported misconduct the committee expressed t
satisfaction and informed to keep the same strategies of decimating the ant-ragging
boards at all major places
Proposed by Prof S S Praphavathy . Seconded by: Dr. D V Bhoir

Since there was no other point for discussion the meeting ended with thanks to the chair.



Dr. Deepak V. Bhoir

Chairperson

Date: 20/09/2019

Fr. Conceicao Rodrigues College of Engineering
Anti-Ragging Committee

Notice


The Anti-Ragging Committee meeting is scheduled to be held on 15/09/2018 in the conference Room at 10.00 am. Agenda for the same is as given below:


Agenda

1. Read and approve the minutes of the meeting held on 16/09/2017
2. Discussion on the reported cases about the Ragging or any misconduct
3. Any other topic with permission of the chair



Dr. Deepak V. Bhoir

Dr. Sunil K. Surve 

Prof. S.S. Prabavathy 

15/09/2018

Date: 03/09/ 2018

Minutes of the Department Meeting
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Anti-Ragging Committee

Minutes of the Anti-Ragging Committee meeting is scheduled to be held on 15/09/2018 in the conference Room at 10.00 am under the chairmanship of Dr. D V Bhoir. Following staff members have attended the meeting

Dr. Deepak V. Bhoir
Dr. Sunil K. Surve
Prof. S.S. Prabavathy

Minutes of the meeting held on 16/09/2017 were read and accepted.

There was no case of ragging or misconduct by any student reported hence no discussion on the action. The committee has decided to decimate the anti-ragging board at each and every floor and will inform the management regarding same.

No other point was raised .Meeting ended with thanks to the chair.

Date: 15th Sept, 2018



Minutes of the Department Meeting
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Anti-Ragging Committee

Minutes of the Anti-Ragging Committee meeting is scheduled to be held on 15/09/2018 in the conference Room at 10.00 am under the chairmanship of Dr. D V Bhoir. Following staff members have attended the meeting

Dr. Deepak V. Bhoir
Dr. Sunil K. Surve
Prof. S.S. Prabavathy

Minutes of the meeting held on 16/09/2017 were read and accepted.

There was no case of ragging or misconduct by any student reported hence no discussion on the action. The committee has decided to decimate the anti-ragging board at each and every floor and will inform the management regarding same.

No other point was raised .Meeting ended with thanks to the chair.

Date: 15th Sept, 2018


15/09/2018

Minutes of Meetings – Women Development Cell

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (west), Mumbai 400050

Ref/: CRCE/WDC/2021-22/N/1

Date: 21st February, 2022

CIRCULAR

A meeting is scheduled in connection with Prevention and Redressal of Sexual Harassment at Workplace on 24th February, 2022 in conference room at 2.00pm.

Date: 24th February, 2022

Time: 2.00 pm

Venue: Conference room

Agenda:

1. To create social awareness about the problems of women and in particular regarding gender discrimination.
2. To develop the self-confidence of female students, teaching and non-teaching women staff of the College by organizing seminars, workshops relating to women development.
3. To prevent sexual harassment and to promote general well-being of female students, teaching and non-teaching women staff of the College.


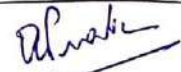
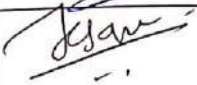
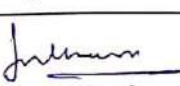
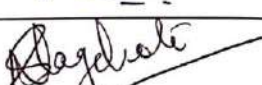

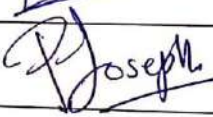
All the WDC faculty members are informed to attend.



SIGNATURE

A handwritten signature in black ink, appearing to read "Dr. Sapna Prabhu".

Dr. Sapna Prabhu.
WDC co-ordinator

Sr. No.	Name	Signature
1.	Dr. Srija Unnikrishnan (President)	
2.	Dr. Sapna Prabhu (Co-ordinator)	
3.	Dr. Jagruti Save	
4.	Dr. Hemant Khanolkar	
5.	Prof. Sushma Nagdeote	
6.	Ms. Neelam D'silva	
7.	Ms. Palak Joseph	



Fr. Conceicao Rodrigues College of Engineering.

Fr. Agnel Ashram, BandStand, Bandra (West), Mumbai, India - 400050

Telephone: +91 22 6711 4000 FAX: +91 22 6711 4100

Website: www.frcrce.ac.in, E-mail: crce@frcrce.ac.in

Minutes of the meeting held in connection with Prevention and Redressal of Sexual Harassment at Workplace held on 24th February, 2022 in conference room at 2.00pm.

Following members of WDC attended the meeting:

1. Dr. Srija Unnikrishnan (President)
2. Dr. Sapna Prabhu (Co-ordinator)
3. Dr. Jagruti Save
4. Dr. Hemant Khanolkar
5. Prof. Sushma Nagdeote
6. Ms. Neelam D'silva
7. Ms. Palak Joseph

Agenda of the meeting:

1. To create social awareness about the problems of women and in particular regarding gender discrimination.
2. To develop the self-confidence of female students, teaching and non-teaching women staff of the College by organizing seminars, workshops relating to women development.
3. To prevent sexual harassment and to promote general well-being of female students, teaching and non-teaching women staff of the College.

Any other matter with the permission of the President of WDC.

The meeting was organized on 24th February, 2020 and started at 2.00pm by Dr. Srija Unnikrishnan the president of the WDC welcomed the members present in the meeting. The Committee noted that no complaint of sexual harassment has been received from any woman employee of this Institute.

Also, it was decided that in this academic year international women's day will be celebrated in collaboration with IEEE Women in Engineering students' chapter for staff members, non-teaching staff and students.

It was further decided that Self-defence Training Programme and health awareness programme for female students should be conducted at institute level.

All the members agreed to this. The meeting ended with the discussion that all members of WDC to work hard and create safe working environment with respect to women's right.

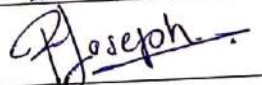


Dr. Srijia Unnikrishnan
(WDC President)



Dr. Sapna Prabhu
(WDC Co-ordinator)

ATTENDANCE

Sr. No.	Name	Signature
1.	Dr. Srija Unnikrishnan (President)	
2.	Dr. Sapna Prabhu (Co-ordinator)	
3.	Dr. Jagruti Save	
4.	Dr. Hemant Khanolkar	
5.	Prof. Sushma Nagdeote	
6.	Ms. Neelam D'silva	
7.	Ms. Palak Joseph	



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
 (Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.

Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
 Website : www.frcrce.ac.in • Email : crce@fragnel.edu.in

Ref.: CRCE / 2018 / 375

Date : August 1, 2018.

NOTICE

" WOMEN'S DEVELOPMENT CELL "

In an effort to promote the well being of the girl students, Teaching and Non-Teaching Women Staff of the Institute, to deal with the cases / complaints of sexual harassment and to implement the women's policies in general, a **Women's Development Cell** has been re-constituted in the College. This is in compliance with the decision of the Supreme Court of India. The College Women's Development Cell shall consist of the following members :-

S.No.	Name of the Member		Contact Nos.
1	Dr. Srija Unnikrishnan	President	9869005457 <i>S.J.</i>
2	Mrs. Sapna Prabhu	Co-ordinator	9833545743 <i>Sapna</i>
3	Mrs. Jagruti Save	Member	9869621900
4	Dr. Hemant Khanolkar	Member	9969154398 <i>Hemant</i>
5	Mrs. Sushma Nagdeote	Member	8879626260
6	Mrs. Neelam D'Silva	Member	9823449254 <i>N.D.</i>
7	Ms. Neha Prakash	NGO Representative	8419996979
8	Ms. Disha Raj	Students Representative	9829731799

All the concerned are requested to note the contact details of the above members and represent their grievance to any of the member, if any for their consideration and suitable action.

S.J.
 (DR. SRIJA UNNIKRISHNAN)
 PRINCIPAL


- Copy to : - Fr. Peter D'Souza, Fr. Valerian D'Souza, *P.D.S.* *V.D.S.*
 - HODs – Production Engg, Electronics Engg, Computer, I.T., H&S *Sandy*
 - Members of Women's Development Cell – for information and necessary action
 - Staff / Student's Notice Board


Further Dr. Sapna Prabhu the co-ordinator of WDC suggested that Guest Lecture on "Women Rights" or "Mental Wellbeing" should be kept for female students, teaching and non teaching women staff of the College.

Dr. Jagruti Save suggested committee should keep competition on 'Success Stories of Women Empowerment in India'

It was further decided that Self-defence Training Programme will be scheduled on 10th January, 2020.

All the members agreed to this. The meeting ended with the discussion that all members of WDC to work hard and create safe working environment with respect to women's right.


Dr. Srija Unnikrishnan
(President)


Dr. Sapna Prabhu
(Co-ordinator)



Fr. Conceicao Rodrigues College of Engineering



Fr. Conceicao Rodrigues College of Engineering,
Fr. Agnel Ashram, BandStand, Bandra (West), Mumbai, India -
400050

Telephone: +91 22 6711 4000 FAX: +91 22 6711 4100

Website: www.frce.ac.in, E-mail: crce@frce.ac.in

Minutes of the meeting held in connection with Prevention and Redressal of Sexual Harassment at Workplace held on 7th February 2019 in conference room at 1.30pm.

Following members of WDC attended the meeting:

1. Dr. Srija Unnikrishnan (President)
2. Dr. Sapna Prabhu (Co-ordinator)
3. Prof. Jagruti Save
4. Dr. Hemant Khanolkar
5. Prof. Sushma Nagdeote
6. Ms. Neelam D'silva
7. Ms. Neha Prakash
8. Ms. Disha Raj

Agenda of the meeting:

1. Issues related to on Sexual harassment
2. Awareness Programme on Sexual harassment
3. Workshops to be organized

Any other matter with the permission of the President of WDC.

The meeting was organized on 7th February 2019 at 1.30pm. Dr. Srija Unnikrishnan, the President of the WDC welcomed the members present in the meeting. The Committee noted that no complaint of sexual harassment has been received from any woman employee of this Department.

Further, Ms. Neelam suggested that there should be workshops organized which will include awareness programmes, skill development programmes, inspirational and motivational lectures and personality development programmes for the stakeholders.

It was decided that awareness programme on sexual harassment for staff members, non-teaching staff and students is to be conducted in this academic year. All the members agreed unanimously.

The meeting ended with the discussion that all members of WDC need to strive and create a safe working environment for women.

Dr Sapna Prabhu

Convener, Fr CRCE WDC



Fr. Conceicao Rodrigues College of Engineering.

Fr. Agnel Ashram, BandStand, Bandra (West), Mumbai, India - 400050

Telephone: +91 22 6711 4000 FAX: +91 22 6711 4100

Website: www.frcee.ac.in, E-mail: crce@frcee.ac.in

Minutes of the meeting held in connection with Prevention and Redressal of Sexual Harassment at Workplace held on 18th January, 2017 at 11.00am in Conference room

Following members of WDC attended the meeting:

1. Dr. Srijia Unnikrishnan
2. Prof. Sapna Prabhu
3. Prof. Jagruti Save
4. Dr. Hemant Khanolkar
5. Prof. Sushma Nagdeote
6. Ms. Neelam D'silva
7. Ms. Kimberly Pais

Agenda of the meeting:

1. To discuss the objectives of the WDC Committee
2. Responsibilities of WDC
3. Awareness of Gender Sensitization

Dr. Srijia Unnikrishnan, President of WDC welcomed the members. She suggested to conduct workshops and orientation for the well-being of the girl students, teaching and non-teaching staff. She also emphasized the need to create awareness on Gender Sensitization.

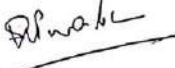
Dr. Sapna Prabhu the Co-ordinator of WDC advised to orient not only the non-teaching staff but also the contract labourers. She also mentioned to the members that all the students and staff of the college should be aware that there is a WDC committee formed at Fr. CRCE for addressing issues with respect to prevention, prohibition and redressal of sexual harassment including gender sensitization.

Dr. Hemant Khanolkar and Prof. Sushma Nagdeote mentioned that if girl students, teaching and non-teaching staff, are aware of having such WDC committee then the purpose of forming this committee is achieved. Further the handbook should be uploaded to the website for the benefit of girl students, teaching and non-teaching staff and also awareness boards should be fixed.

Dr. Jagruti Save advised to the committee members for distribution of pamphlets all around the campus among the students, teaching and non-teaching staff about having such a committee with the details of contact person.

All the members agreed to this.

The meeting ended with the discussion that all members of WDC to work hard and create safe working environment with respect to women's right.


Prof. Sapna Prabhu
Coordinator, Fr CRCE WDC

Minutes of Meetings – Student Grievance committee MOMSG



Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Notice

The Grievance-Redressal Committee meeting is scheduled to be held on 15th October 2022 in the Conference Room at 10.00am. Agenda for the same is as given below

Agenda:

1. Read and approve the minutes of the meeting held on 06.09.2019
2. Decision on the reported cases of grievances during admission
3. Any other topic with the permission of the Chair

Prof. Deepak V. Bhoir

Pror. D S S Sudhakar

Prof. Kalpana Deorukhakar

Date: 01/10/2022



Fr. Conceicao Rodrigues College of Engineering

Minutes of the Meeting

Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Minutes of the meeting of the Advisory committee held on 15th October 2022 in the Conference Room at 10.00am. First of all Chairperson Dr. D V Bhoir welcomed all the members. Following members were present for the meeting:

Dr. Deepak V. Bhoir

Pror. D S S Sudhakar

Prof. Kalpana Deorukhakar

- Resolution 1.** Read and approve the minutes of the meeting held on 06.09.2019
Dr. D V Bhoir, read the MOM of the last meeting and were approved unanimously.
Proposed by: Dr. D S S Sudhakar Seconded by: Prof Kalpana D
- Resolution 2.** Decision on the reported cases of grievances
As there were no cases of grievances the committee expressed t satisfaction and decided to keep transparency while admission for all the stake holders.
Proposed by: Prof Kalpana D Seconded by: Prof D V Bhoir

Since there was no other point for discussion the meeting ended with thanks to the chair.

Dr. Deepak V. Bhoir

Chairperson

Date: 18/10/2022

Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Notice

The Grievance-Redressal Committee meeting is scheduled to be held on 06th September 2019 in the Conference Room at 10.00am. Agenda for the same is as given below

Agenda:

1. Read and approve the minutes of the meeting held on 15.09.2018
2. Decision on the reported cases of grievances during admission
3. Any other topic with the permission of the Chair



Prof. Deepak V. Bhoir

Pror. D S S Sudhakar



Prof. Kalpana Deorukhakar



Date: 22/07/2019

Minutes of the Meeting
Fr. Conceicao Rodrigues College of Engineering
Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Minutes of the meeting of the Advisory committee held on 6th September 2019 in the Conference Room at 10.00am. First of all Chairperson Dr. D V Bhoir welcomed all the members. Following members were present for the meeting:

Dr. Deepak V. Bhoir

Pror. D S S Sudhakar

Prof. Kalpana Deorukhakar

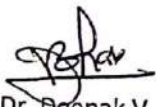
1. **Resolution 1.** Read and approve the minutes of the meeting held on 15.09.2018
Dr. D V Bhoir, read the MOM of the last meeting and were approved unanimously.
Proposed by: Dr. D S S Sudhakar Seconded by: Prof Kalpana D

2. **Resolution 2.** Decision on the reported cases of grievances
As we have not received any letter of grievances the committee expressed satisfaction and decided to keep transparency while admission for all the stake holders.

Proposed by Prof D V Bhoir

Seconded by: .Prof Kalpana D

Since there was no other point for discussion the meeting ended with thanks to the chair.


Dr. Deepak V. Bhoir

Chairperson

Date: 06/09/2019

Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal committee (Students)

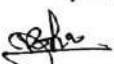
(To ensure transparency in admissions and address grievances of students, parents and others)

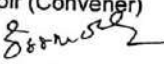
Notice

The Grievance Redressal committee (Students) meeting is scheduled to be held on 15/09/2018 in the conference Room at 11.00 am. Agenda for the same is as given below:

Agenda

1. Read and approve the minutes of the meeting held on 16/09/2017
2. Discussion on the reported cases about the Ragging or any misconduct
3. Any other topic with permission of the chair


Dr. D. V. Bhoir (Convener)


Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Date: 03/09/2018

Minutes of the Department Meeting
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Grievance Redressal committee (Students)

Minutes of the Grievance Redressal committee (Students) meeting is scheduled to be held on 15/09/2018 in the conference Room at 11.00 am under the chairmanship of Dr. D V Bhoir. Following staff members have attended the meeting

Dr. Deepak V. Bhoir

Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Minutes of the meeting held on 16/09/2017 were read and accepted.

There was no case of grievances from students, parents or any other person hence no discussion took place. In general students express the canteen issue which will be taken up with management.

No other point was raised .Meeting ended with thanks to the chair.

Date: 15th Sept, 2018



Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal committee (Students)

(To ensure transparency in admissions and address grievances of students, parents and others)


Notice

The Grievance Redressal committee (Students) meeting is scheduled to be held on 16/09/2017 in the conference Room at 11.00 am. Agenda for the same is as given below:

Agenda

1. Read and approve the minutes of the meeting held on 16/09/2016
2. Discussion on the reported cases about the Ragging or any misconduct
3. Any other topic with permission of the chair


Dr. D. V. Bhoir (Convener)


Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Date: 04/09/ 2017

Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal committee (Students)

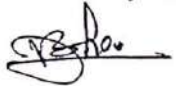
(To ensure transparency in admissions and address grievances of students, parents and others)


Notice

The Grievance Redressal committee (Students) meeting is scheduled to be held on 16/09/2017 in the conference Room at 11.00 am. Agenda for the same is as given below:

Agenda

1. Read and approve the minutes of the meeting held on 16/09/2016
2. Discussion on the reported cases about the Ragging or any misconduct
3. Any other topic with permission of the chair


Dr. D. V. Bhoir (Convener)


Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Date: 04/09/ 2017

Minutes of the Department Meeting
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Grievance Redressal committee (Students)

Minutes of the Grievance Redressal committee (Students) meeting is scheduled to be held on 16/09/2017 in the conference Room at 11.00 am under the chairmanship of Dr. D V Bhoir. Following staff members have attended the meeting

Dr. Deepak V. Bhoir
Prof. D. S. S. Sudhakar
Prof. Kalpana Deorukhkar

Minutes of the meeting held on 17/09/2016 were read and accepted.

There was no case of grievances from students, parents or any other person hence no discussion took place. In general students express the library facility issues which will be taken up with management.

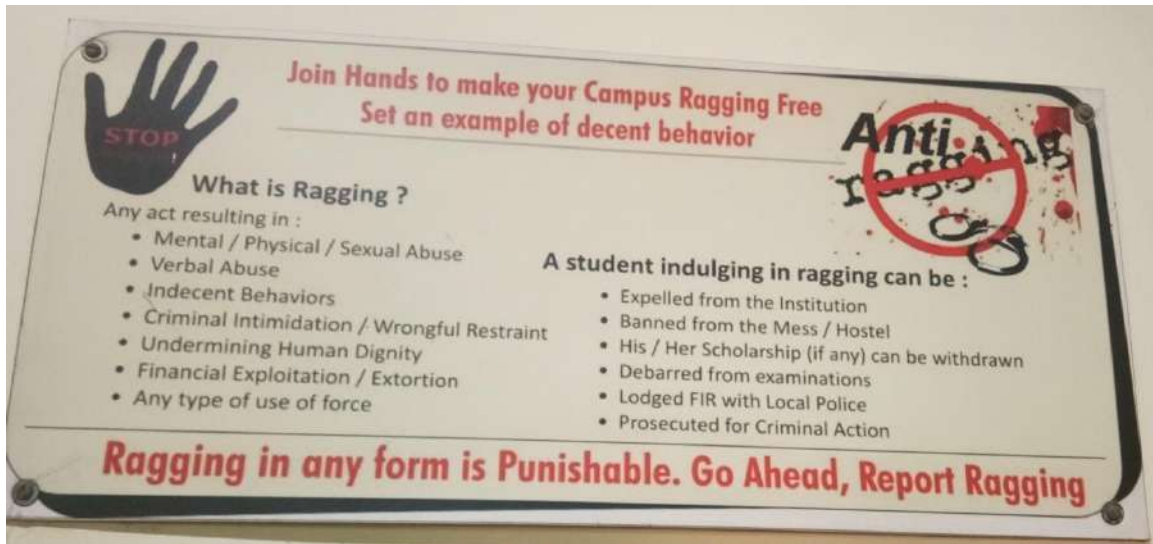
No other point was raised .Meeting ended with thanks to the chair.

Date: 16th Sept, 2017



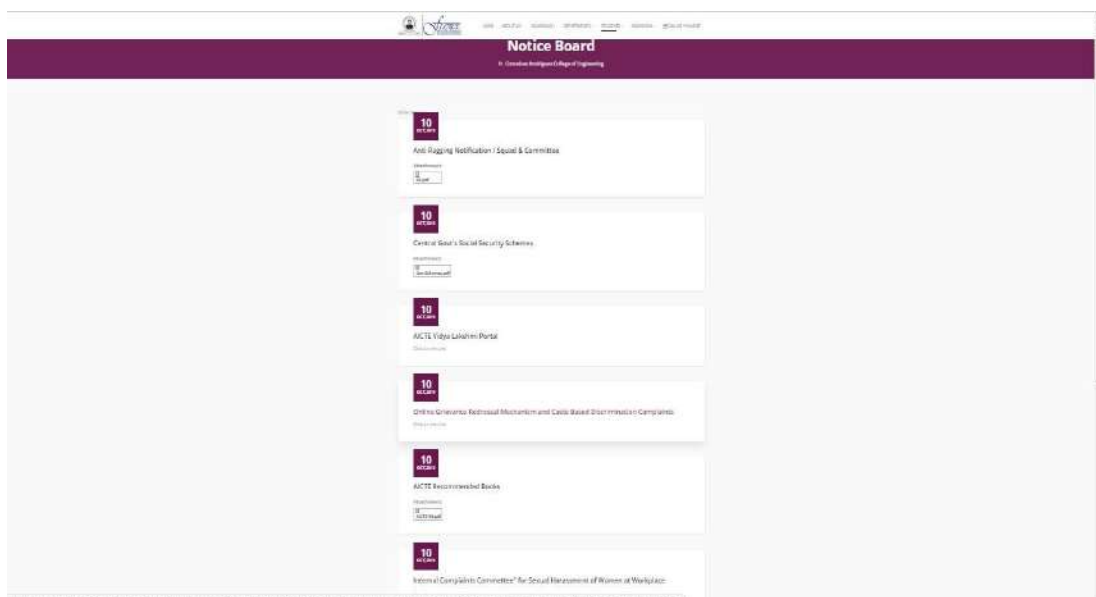
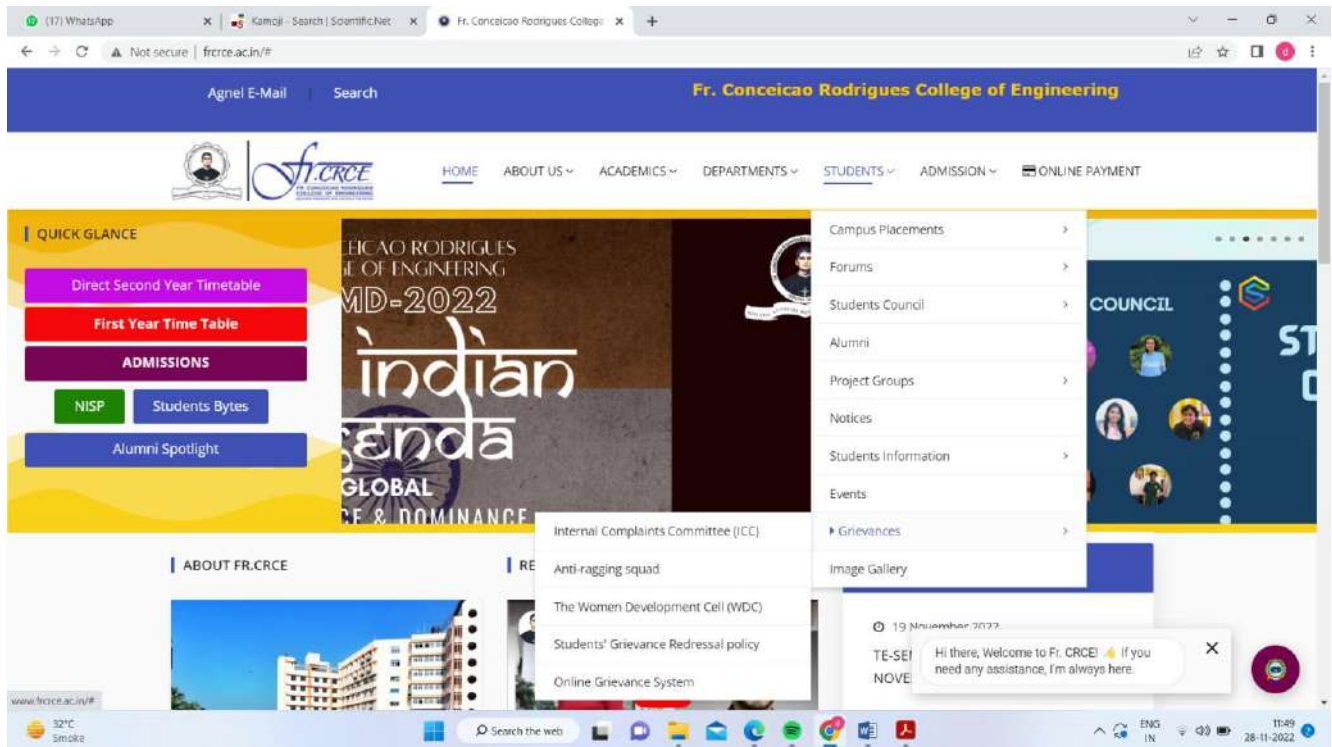
2. Organization wide awareness and undertakings on policies with zero tolerance

- Anti-ragging posters are displayed at places within the campus. Main gates are guarded and entry points are screened. The safety and security of all the students is ensured.



3. Mechanisms for submission of online/offline students' grievances

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. **There is no case reported till date.** Web site link for AICTE Grievances mechanism and Anti-Ragging Notification / Squad & Committee is under student Notice section.





Feedback / Enquiry / Grievance Submission

Your Name **	<input type="text"/>
Your eMail **	<input type="text"/>
Your Mobile No.	<input type="text"/>
Message Category **	Enquiry ▼
Subject **	<input type="text"/>
Message ** [Max 250 Characters]	<input type="text" value="Enter Your Message Here...."/>
Captcha	
Captcha verify **	<input type="text" value="Enter Text In Above Image"/>
<input type="button" value="Submit"/>	

** Compulsory Fields

4. Timely redressal of the grievances through appropriate committees

Students can send the Appeal through any of the mechanisms online/offline/ through suggestion box. After the receipt of the application, chairman sends an acknowledge to the student. GRC inquires about the reported grievance and collects relevant information.

Then, the chairman of GRC fixes the date, time and venue of the meeting after having a discussion with the members. The meeting is scheduled within 10 days of receipt of the application.

All relevant papers shall be circulated as hard / soft copy to all the members on or before the date of the meeting. After fixing of the date of the meeting, a hard copy of the notice must be sent to the applicant to be present in the meeting and convey his or her grievances before the Committee and the acknowledgement of receipt would be placed on record.


No other person shall be allowed to the meeting.

The Committee members are expected to deliberate upon the case, the grievance of the applicant and the rules laid down by the institute. The brief facts, evidences and final recommendations by the Committee members shall be recorded in the format of minutes of the meeting.

The minutes shall be circulated to all the members of the Grievance Committee for their signatures. The decision of the Grievance Committee shall be communicated in writing to the applicant at the earliest.

5. Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed.

Policy document is as attached and No case is reported till date



SOCIETY OF ST. FRANCIS XAVIER, PILAR'S
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)
Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.
Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frce.ac.in • Email : crce@fragnel.edu.in

STUDENT GRIEVANCE REDRESSAL POLICY

In compliance with the AICTE notification dated 25th May 2012 published in the Gazette of India, institute has constituted a Students' Grievance Redressal Committee. The functions of the Committee are to ensure transparency in the Admission process, prevention of unfair Practices, and to provide mechanism to address students Grievances.

The aim of this committee is to encourage students to express their grievances / problems freely and frankly, without any fear of being victimized. The GRC will take up only those matters which have not been solved at the department level.

The setting up of the Grievance Redressal Committee for students is widely published on the college web site, under student Notice section.

Objectives of GRC:

- To ensure transparency in Admission process
- To prevent unfair means and Practices
- To provide mechanism to address students' grievances in a responsive and accountable manner.
- To maintain a harmonious and healthy educational atmosphere in the institute and among all the stakeholders - students, parents, staff and management of the Institute.

Mechanisms for appeal:

- Student with a genuine grievance may approach the Grievance Redressal Committee members in person.
- In case the student is unwilling to present his grievance personally, the same may be dropped in writing in the Suggestion / Complaint Box that has been installed in the main entrance of the college.
- Grievances may also be sent through online mechanisms - e-mail to the members or registering the same on the grievance portal through college website.
- Students who wish to remain anonymous can do so, for general grievances regarding Academics / Administration of the College

Procedure of grievance Redressal:

- Students can register their grievances through any of the mechanisms mentioned above.
- The GRC will meet and deliberate upon those cases and if required, procure necessary and relevant documents.
- GRC decides the final action to be initiated at the institutional level for redressal of the registered grievance.

...2/-




SOCIETY OF ST. FRANCIS XAVIER, PILARS
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
(Approved by AICTE & Affiliated to University of Mumbai)

Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 050.
Phone : (022) 6711 4000, 6711 4101, 6711 4104 • Fax : 6711 4100
Website : www.frcoe.ac.in • Email : crce@fragnel.edu.in

: 2 :

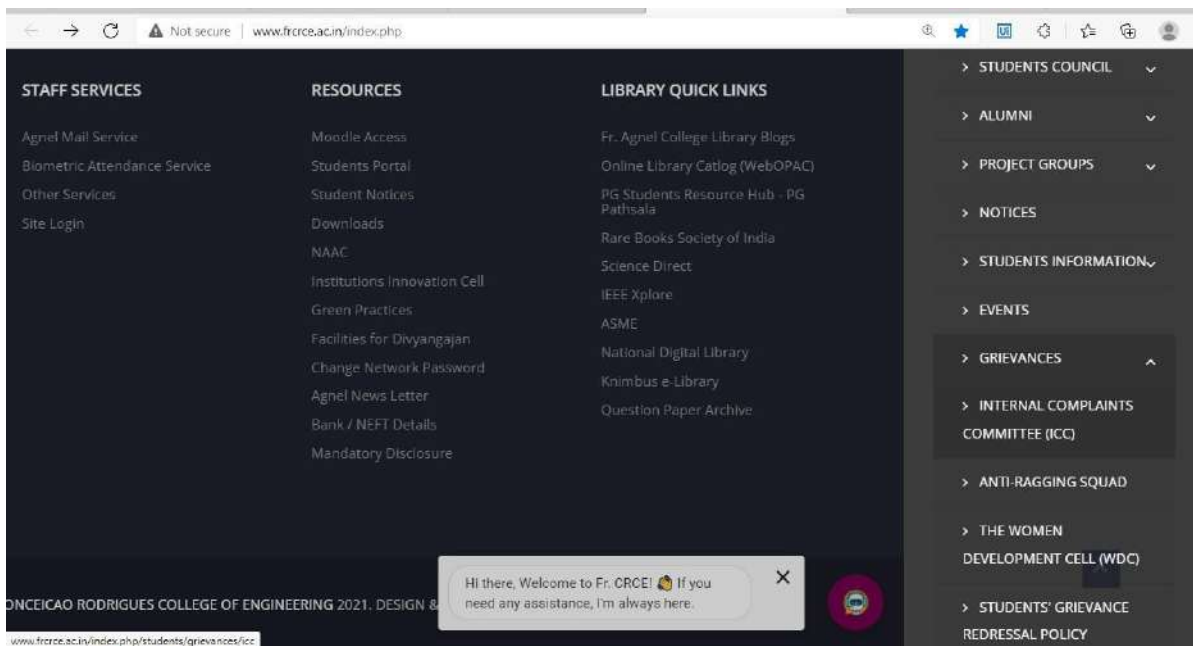
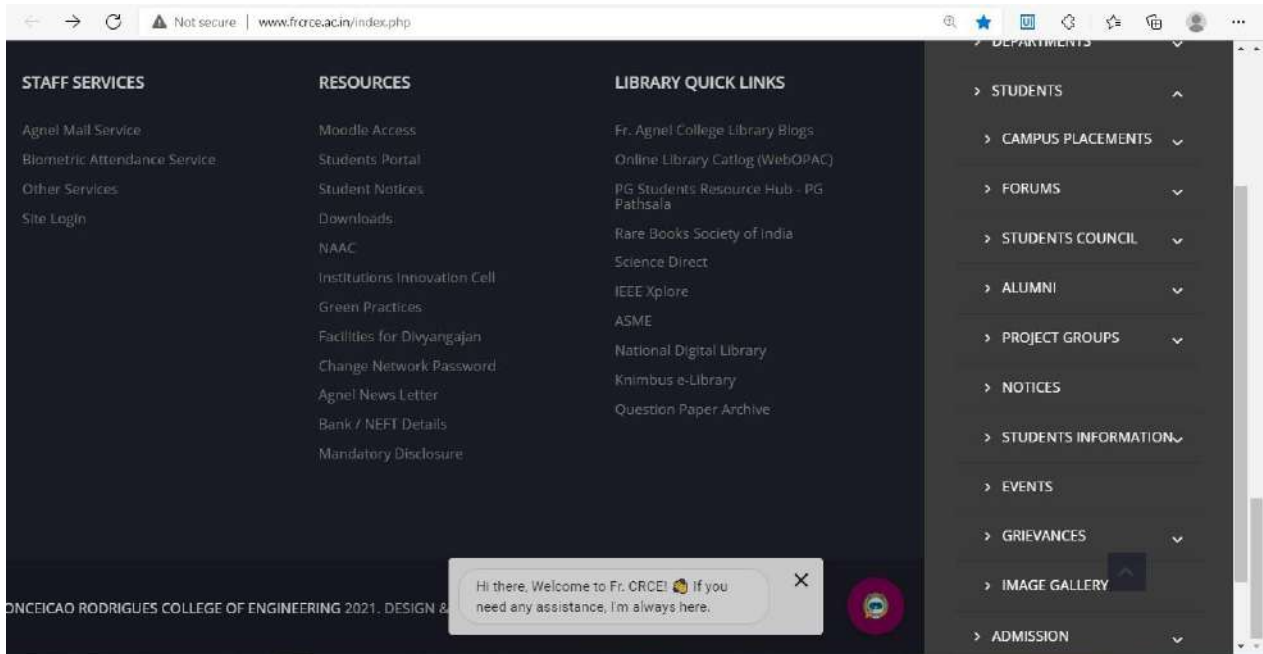
Following are the general steps to deal with grievances:

- Apply: Students can send the Appeal through any of the mechanisms listed above (online/offline).
- Acknowledge the grievance: Let students know that GRC has received their report/appeal and GRC is taking up the same.
- Investigate: Not all issues qualify for a hearing. Generally, it is important to review whether the grievance is valid or not. GRC inquires about the reported grievance and collects relevant information.
- Hold the formal meeting: The student/students with the grievance and all other relevant parties are called to be present for a formal hearing with GRC. The aggrieved student can put forward any evidence that backs up the complaint. GRC will keep record of the minutes of the meeting.
- Decision making: GRC members deliberate and decide on the action regarding the grievance. The same is communicated to the student who registered the grievance and any other person/persons concerned with the grievance. For very serious grievances, the case can be taken up in committees like College development committee or Governing Council.
- Further Appeal process: If student is not satisfied with the decision of the GRC, students can further apply to AICTE/University grievances cell.


(DR. SRIJA UNNIKISHNAN)
PRINCIPAL



6. **Upload Policy** –website link and screenshots : [Fr. Conceicao Rodrigues College of Engineering \(frcrce.ac.in\)](http://Fr. Conceicao Rodrigues College of Engineering (frcrce.ac.in)) -main menu- Students





RODRIGUES COLLEGE OF ENGINEERING
FEL. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to University of Mumbai)

P: Agnel Ashram, Bandstand, Bandra (W), Mumbai - 400 060.
Phone: (022) 26414030, 26414041, 26414106, Fax: 26414100
Website: www.frcer.edu.in, Email: frcer@frcer.edu.in

Ref.: CRCE / 806 / 2012

Date: December 10, 2012.

NOTICE


GRIEVANCE REDRESSAL COMMITTEE

In compliance with the AICTE Notification dated 25th May 2012, published in Gazette of India, we have constituted 'Grievance Redressal Committee' to ensure transparency in admissions, with paramount objective of preventing unfair practices and to provide a mechanism to address grievances of students, parents and others.

The Grievance Redressal Committee includes the following faculty / staff members :

1. Dr. D.V. Bhoir - Convener
(Associate Professor & I/c. HOD
Electronics Engg. Dept.) (9869433765)
2. Prof. D.S.S. Sudhakar - Member
(Associate Professor – Production Engg. Dept.)
(9820620243)
3. Prof. Kalpana Deorukhkar - Member
(Assistant Professor – Computer Engg. Dept.)
(9819061147)
4. Ms. G. Jothilakshmi - Member
(Librarian) (9324235129)
5. Mr. Johnson Gonsalves - Member
(Sr. Clerk / Asst. Accountant) (9270643393)

A copy of the notification dated 25th May 2012, is displayed on the notice board / website for information of all concerned.


(DR. SRIJA UNNIKRISHNAN)
PRINCIPAL

C C : Members of Grievance Redressal Committee.