



Student grievance Committee – Minutes of Meetings

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Note:

- 1) Till date no case was reported under Student grievances**
- 2) No meetings were conducted in year 2019-20 and 2020-21 due to pandemic**



Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Notice

The Grievance-Redressal Committee meeting is scheduled to be held on 15th October 2022 in the Conference Room at 10.00am. Agenda for the same is as given below

Agenda:

1. Read and approve the minutes of the meeting held on 06.09.2019
2. Decision on the reported cases of grievances during admission
3. Any other topic with the permission of the Chair

Prof. Deepak V. Bhoir

Pror. D S S Sudhakar

Prof. Kalpana Deorukhakar

Date: 01/10/2022



Fr. Conceicao Rodrigues College of Engineering

Minutes of the Meeting

Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Minutes of the meeting of the Advisory committee held on 15th October 2022 in the Conference Room at 10.00am. First of all Chairperson Dr. D V Bhoir welcomed all the members. Following members were present for the meeting:

Dr. Deepak V. Bhoir

Pror. D S S Sudhakar

Prof. Kalpana Deorukhakar

- Resolution 1.** Read and approve the minutes of the meeting held on 06.09.2019
Dr. D V Bhoir, read the MOM of the last meeting and were approved unanimously.
Proposed by: Dr. D S S Sudhakar Seconded by: Prof Kalpana D
- Resolution 2.** Decision on the reported cases of grievances
As there were no cases of grievances the committee expressed t satisfaction and decided to keep transparency while admission for all the stake holders.
Proposed by: Prof Kalpana D Seconded by: Prof D V Bhoir

Since there was no other point for discussion the meeting ended with thanks to the chair.

Dr. Deepak V. Bhoir

Chairperson

Date: 18/10/2022

Fr. Conceicao Rodrigues College of Engineering
Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Notice

The Grievance-Redressal Committee meeting is scheduled to be held on 06th September 2019 in the Conference Room at 10.00am. Agenda for the same is as given below

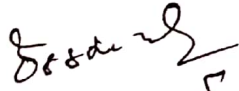
Agenda:

1. Read and approve the minutes of the meeting held on 15.09.2018
2. Decision on the reported cases of grievances during admission
3. Any other topic with the permission of the Chair

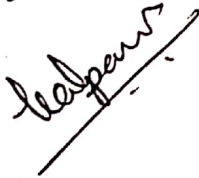


Prof. Deepak V. Bhoir

Prof. D S S Sudhakar



Prof. Kalpana Deorukhakar



Date: 22/07/2019

Minutes of the Meeting
Fr. Conceicao Rodrigues College of Engineering
Grievance Redressal Committee (Students)

(To ensure transparency in admission and address grievances of students, parents and others)

Minutes of the meeting of the Advisory committee held on 6th September 2019 in the Conference Room at 10.00am. First of all Chairperson Dr. D V Bhoir welcomed all the members. Following members were present for the meeting:

Dr. Deepak V. Bhoir

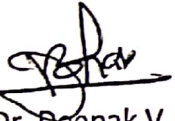
Pror. D S S Sudhakar

Prof. Kalpana Deorukhakar

1. **Resolution 1.** Read and approve the minutes of the meeting held on 15.09.2018
Dr. D V Bhoir, read the MOM of the last meeting and were approved unanimously.
Proposed by: Dr. D S S Sudhakar Seconded by: Prof Kalpana D

2. **Resolution 2.** Decision on the reported cases of grievances
As we have not received any letter of grievances the committee expressed satisfaction and decided to keep transparency while admission for all the stake holders.
Proposed by Prof D V Bhoir Seconded by: Prof Kalpana D

Since there was no other point for discussion the meeting ended with thanks to the chair.


Dr. Deepak V. Bhoir

Chairperson

Date: 06/09/2019

Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal committee (Students)

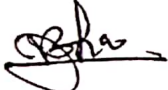
(To ensure transparency in admissions and address grievances of students, parents and others)

Notice

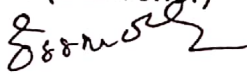
The Grievance Redressal committee (Students) meeting is scheduled to be held on 15/09/2018 in the conference Room at 11.00 am. Agenda for the same is as given below:

Agenda

1. Read and approve the minutes of the meeting held on 16/09/2017
2. Discussion on the reported cases about the Ragging or any misconduct
3. Any other topic with permission of the chair



Dr. D. V. Bhoir (Convener)



Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Date: 03/09/ 2018

Minutes of the Department Meeting
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Grievance Redressal committee (Students)

Minutes of the Grievance Redressal committee (Students) meeting is scheduled to be held on 15/09/2018 in the conference Room at 11.00 am under the chairmanship of Dr. D V Bhoir. Following staff members have attended the meeting

Dr. Deepak V. Bhoir

Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Minutes of the meeting held on 16/09/2017 were read and accepted.

There was no case of grievances from students, parents or any other person hence no discussion took place. In general students express the canteen issue which will be taken up with management.

No other point was raised .Meeting ended with thanks to the chair.

Date: 15th Sept, 2018



Fr. Conceicao Rodrigues College of Engineering

Grievance Redressal committee (Students)

(To ensure transparency in admissions and address grievances of students, parents and others)

Notice

The Grievance Redressal committee (Students) meeting is scheduled to be held on 16/09/2017 in the conference Room at 11.00 am. Agenda for the same is as given below:

Agenda

1. Read and approve the minutes of the meeting held on 16/09/2016
2. Discussion on the reported cases about the Ragging or any misconduct
3. Any other topic with permission of the chair



Dr. D. V. Bhoir (Convener)



Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Date: 04/09/ 2017

Minutes of the Department Meeting
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050
Grievance Redressal committee (Students)

Minutes of the Grievance Redressal committee (Students) meeting is scheduled to be held on 16/09/2017 in the conference Room at 11.00 am under the chairmanship of Dr. D V Bhoir. Following staff members have attended the meeting

Dr. Deepak V. Bhoir

Prof. D. S. S. Sudhakar

Prof. Kalpana Deorukhkar

Minutes of the meeting held on 17/09/2016 were read and accepted.

There was no case of grievances from students, parents or any other person hence no discussion took place. In general students express the library facility issues which will be taken up with management.

No other point was raised .Meeting ended with thanks to the chair.

Date: 16th Sept, 2017




Fr Conceicao Rodrigues College of Engineering, Bandra

Date: 25/02/2022

CIRCULAR

A meeting of Internal Complaint Committee (ICC) members is scheduled to be held on **04/03/2022** Friday at **1500 hrs in Room No.603** to discuss the action plan, to create awareness about, Sexual Harassment of Women at Workplace among students and staff.

All committee members are requested to attend the meeting.



Prof Merly Thomas

ICC CRCE Presiding Officer

Members: -

- | | | |
|--------|-----------------------|-----------------------|
| (i) | Prof. Merly Thomas | Presiding Officer |
| (ii) | Prof. Binsy Joseph | Member - Faculty |
| (iii) | Prof. Sarika Davare | Member - Faculty |
| (iv) | Mr. Robert Dias | Member – Non-Teaching |
| (v) | Mrs. Jyoti Kargutkar | Member – Non-Teaching |
| (vi) | Mr. Ninad Shetty | Member – Student |
| (vii) | Mr. Tarq̄singh Ragpal | Member - Student |
| (viii) | Ms. Sachi Verma | Member – Student |

ICC- CRCE

Attendance on 04/03/2022

Venue: 603

1	Merly Thomas	<u>Merly</u>
2	Binsy Joseph	Binny
3	Sarika Davare	Sarika
4	Robert Dias	<u>R.D.</u>
5	Jyoti Kargutkar	
6	Ninad Shetty	<u>N. Shetty</u>
7	Tarasingh Rappal	<u>T. Rappal</u>
8	Sachi Verma	<u>S. Verma</u>
9	Fr. Joe Pereira	—

Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in CRCE

1. A committee on "Internal Complaint Committee (ICC)" has been duly constituted by the college vide Circular No. CRCE/2021/155 dated 2nd August, 2021. A meeting of ICC CRCE to review the cases of sexual harassment at CRCE was held on 04/03/2022 at 1500 hrs in Room No.603.
2. Following members of ICC attended the meeting:

(i)	Prof. Merly Thomas	Presiding Officer
(ii)	Prof. Binsy Joseph	Member - Faculty
(iii)	Prof. Sarika Davare	Member - Faculty
(iv)	Mr. Robert Dias	Member – Non-Teaching
(v)	Mrs. Jyoti Kargutkar	Member – Non-Teaching
(vi)	Mr. Ninad Shetty	Member – Student
(vii)	Mr. Tarasingh Raggal	Member - Student
(viii)	Ms. Sachi Verma	Member – Student
3. Fr. Joe H Pereira from Kripa Foundation, could not attend the meeting.
4. At the outset, Presiding Officer welcomed all the members of the Committee. She informed that as per the guidelines issued by Ministry of Women and Child Development, all the organizations having more than 10 personnel/officials must constitute an ICC and, in this context, this committee has been set in place by CRCE. She described the role of ICC and welcomed suggestions from all members to make it effective.
5. The Committee noted that no complaint of sexual harassment has been received from any woman employee of this College until now. It was emphasized that in order to create awareness and continuous sensitization among the employees, it is essential to place banners/posters/notices defining sexual harassment at prominent places in the CRCE campus.
6. The committee had discussions at length and the following suggestions were made:
 - (i) The Handbook on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development and the composition of the Internal Complaints Committee of CRCE be uploaded on CRCE's website.
 - (ii) All agreed to the fact that an awareness about, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 along with the latest order of the online management system titled "Sexual Harassment Electronic-Box (SHe-Box)" for registering complaints by female employees as well as girl students of the College, must be created to prevent instances of harassment of women employees in future also.

(iii) A complaint Drop box must be placed in the office premises and/ or Email-id should be displayed for registering the complaints.

7. The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet next year or earlier, if need arise. Next meeting of the Committee will be held in the month of March, 2023.

Meeting ended with vote of thanks to the Chair.

Fr. Conceicao Rodrigues College of Engineering
Bandstand, Bandra

Dated: 04/10/2019

To.

The Principal.

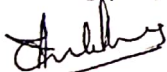
Fr. CRCE, Bandra

Subject: Internal Complaints Committee Meeting

Respected Madam,

A review meeting of the "Internal Complaint Committee" (ICC) is scheduled on 15.10.2018 at 3.00 pm in Room No.703 to discuss the working rules and suggestions about the ways to spread awareness of Sexual harassment of women at workplace. All members are expected to be present

Thanking you,



Merly Thomas,
Presiding Officer

CC to:

Binsy Joseph
Sarika Davare
Robert Dias
Jyoti Kargutkar
Aradhya Deolekar
~~Disha Raj~~
Riya Gupta.

S.P.
14/10/19

Fr. Conceicao Rodrigues College of Engineering

Bandstand, Bandra

Dated: 22/10/2018

To.

The Principal.

Fr. CRCE, Bandra

Subject: Internal Complaints Committee Meeting

Respected Madam,

A review meeting of the "Internal Complaint Committee" (ICC) is scheduled on 31.10.2018 at 3.00 pm in Room No.703 to discuss the working rules and awareness about the existing act on Prevention, Prohibition and Redressal of Sexual harassment of women at workplace. All members are expected to be present

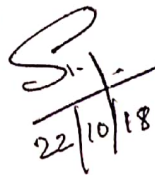
Thanking you,



Merly Thomas,
Presiding Officer

CC to:

Binsy Joseph
Sarika Davare
Robert Dias
Jyoti Kargutkar
Aradhya Deolekar
Disha Raj



22/10/18

Minutes of the meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of women at workplace in CRCE

The committee on "Internal Complaint Committee (ICC)" has been duly reconstituted by the college vide CRCE/2018/334A- dated 1st August, 2018. The first meeting of ICC to review the rules and cases of sexual harassment at CRCE was held on 31.10.2018 at 1500 hrs in Room No.703.

Members Present:

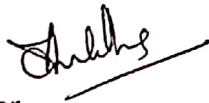
Merly Thomas
Binsy Joseph
Sarika Davare
Robert Dias
Jyoti Kargutkar
Aradhya Deolekar
Disha Raj

At the outset, Presiding Officer welcomed all the members of the Committee. She informed that as per the guidelines issued by Ministry of Women and Child Development, all the organizations having more than 10 personnel/officials must constitute an ICC and in this context, this committee has been set in place by CRCE.

The Committee noted that **no complaint of sexual harassment** has been received from any woman employee of this Institute. It was emphasised that in order to create awareness and continuous sensitization among the employees, it is essential to place banners/posters/notices defining sexual harassment at prominent places in the College campus.

The Presiding Officer conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet every semester or earlier, if need arise. Next meeting of the Committee will be held in the month of October, 2019.

Presiding Officer



S. I. /
01/09/2018

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050

Notice

6th, July, 2018.


Committee Meeting: Internal Complaints Committee



Dear members,

As per the UGC guidelines, a meeting has to be held for the review of any complaints of the said nature in the academic year 2017-18 and to assure the female employees safety in our work place. The details of the meeting are as given below.

All members are requested to be present

Date :	9 th July, 2018
Time :	3.30 pm
Venue :	Room No. 703, 7 th Floor
Agenda :	Discuss and decide the assistance to be provided by the ICC in case of any complaints Suggestions for an awareness programme of short duration


Presiding Officer,
ICC – CRCE

Members: Prof. Merly Thomas, PO
Prof. Binsy Joseph, Electronics Dept
Prof. Sarika Davare, IT Dept 
Fr. Joe Pereira, Kripa Foundation 

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandra, Mumbai 400 050

Minutes of the Meeting
Internal Complaints Committee

Date and Time : 9th July 2018, 3.30 pm
Venue Room : No.703, 7th Floor
Coordinator : Merly Thomas
In Attendance : Prof. Binsy Joseph, Electronics Dept
Prof. Sarika Davare, IT Dept

At the outset, Presiding Member, Prof. Merly Thomas welcomed all the members to the first meeting of the Committee. She informed that as per the guidelines issued by Ministry of Women and Child Development, all organizations having more than 10 women employees must constitute an ICC and in this context, this committee has been set in place by Fr. CRCE. She described the role of ICC and welcomed suggestions from all members to make it effective.

The Committee noted that no complaint of sexual harassment or similar incidents has been received from any woman employee of the college.

Committee members suggested that in order to create awareness and continuous sensitization among the employees, it is essential to place banners/posters/notices defining sexual harassment at one or two prominent places in the campus. The circular on Sexual Harassment of Women at Workplace, (Prevention, Prohibition and Redressal) Act, 2013 issued by Ministry of Women and Child Development and the composition of the Internal Complaints Committee of DST is already uploaded on college website.

Prof. Merly conveyed her thanks to the members for attending the meeting and that the next meeting of the Committee will be held in the month of July, 2019.

