



Society of St. Francis Xavier Pillar's
FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
FR. AGNEL ASHRAM, BANDRA (W), MUMBAI 400 050
(An Autonomous College Affiliated to University of Mumbai)

Date: 4th February 2026

Minutes of the IQAC Meeting

Date: Friday, 30th January 2026

Time: 2:30 PM

Venue: Conference Room, 5th Floor

Meeting Chair: Dr. Sapna Prabhu, I/c Principal

1. Opening and Welcome

The meeting commenced at 2:30 PM. Dr. Dipali Koshti, Dean IQAC, welcomed all the present members of the IQAC committee to the meeting regarding the Pre-Qualifier Presentation for the Computer Department.

2. Confirmation of Previous Minutes

Dr. Dipali Koshti read the minutes of the previous IQAC meeting held on 9th December 2025. The minutes were reviewed and confirmed by the members present.

3. Presentation of Pre-Qualifier (Computer Department)

Dr. Monica Khanore, Program Coordinator of the Computer Engineering (CE) Department, presented the detailed Pre-Qualifier report to the committee. The presentation covered the departmental data required for the accreditation process.

4. Review, Discussion, and Suggestions

Following the presentation, the IQAC members reviewed the data. The following specific suggestions and observations were made:

- **Verification of Faculty Details:** Members emphasized the need to rigorously check the faculty details across allied department to ensure accuracy in the STR calculation.
- **First Year Faculty (FF):** It was suggested to recheck the data regarding the contribution of the department faculty teaching First Year courses ensuring the calculations and attributions are correct.
- **Inclusion of Missing Information:** The committee identified certain gaps in the data and directed that the missing information be gathered and added to the report immediately.
- The pre-qualifier was approved with the given suggestions.

5. Timeline for Submission and Next Steps

The following timeline was finalized for the accreditation process:

- **Submission of Pre-Qualifier:** The final Pre-Qualifier, incorporating all suggested corrections, is to be submitted by the **3rd week of February 2026**.
- **NBA Application submission on NBA portal:** By **end of February 2026**.
- **SAR Presentation:** The Self Assessment Report (SAR) will be prepared by the Computer Engineering Department and presented during the next IQAC meeting, which is tentatively scheduled for **3rd week of March 2026**.

As there were no other matters to discuss under the permission of the Chair, the meeting concluded with vote of thanks by Dr. Dipali Koshti to the Chair and all members for their active participation and constructive suggestions.



Dr. Dipali Koshti



Dean IQAC
Associate Professor
Department of Computer Science and Engineering
Fr. Conceicao Rodrigues College of Engineering