

**FR. CONCEICAO RODRIGUES COLLEGE OF ENGG.Fr. Agnel Ashram,
Bandstand, Bandra (W) Mumbai 400 050.**

Minutes of Meeting - Internal Quality Assurance Cell (IQAC)

The IQAC meeting was conducted on Saturday, 7th August 2021 at 11.30a.m online on Google meet platform. Dr. Srija Unnikrishnan chaired the meeting.

The following members were present:

1. Fr. Valerian D'Souza
2. Dr. Srija Unnikrishnan
3. Dr. D.V.Bhoir
4. Dr. Bhushan Patil
5. Dr. V.S.Jorapur
6. Mr. D.S.S.Sudhakar
7. Mr. Lalit Prasad
8. Dr. Vasim Shaikh
9. Ms. Shilpa Patil
10. Mrs.Kranti Wagle
11. Ms. Garima Tripathi
12. Mr. Lester Fernandes
13. Mr.Ninad Shetty
14. Dr. Sunil Surve

Item no.1	<p>Confirming minutes of meeting held on 5th October,2019.</p> <p>Rv.Fr.Valerian D'souza welcomed the members present.Fr. Valerian mentioned that due to the pandemic the IQAC meeting has been scheduled online.Dr. Sunil Surve read out the minutes of the last meeting held on 5th October 2019.</p>
Item no.2 Discussion	<p>Action taken report based on recommendations.</p> <p>Dr. Surve informed the members that according to the recommendations received in the last meeting following actions were taken:</p> <ol style="list-style-type: none">1. Training of faculty in thrust areas. Dr. Surve informed the members that many of the faculty members have attended online courses in the thrust area and the faculty members are enrolling themselves for new courses teacher.2. Syllabus of Electronics & ComputerScience.

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	Dr. Surve informed the members that suggestions given by IQAC members were forwarded to the Syllabus Committee for the department.
Item no.3	Inclusion of HOD's in IQAC committee
Discussion	Dr. Surve informed the members that as suggested by Rv.Fr.Valerian D'souza in last meeting the Head of departments are included in IQAC committee.
Item4	Status of AQAR(NAAC) submission
Discussion	<p>Dr.Surve informed the members that the AQAR is the Annual Quality report which was submitted to NAAC.It consists of seven points and only point no. 2 and 6 are left to be uploaded.Sir briefed the members about the AQAR submission process and informed the members that the format has changed with respect to last year.</p> <p>Mr.Lester asked whether the AQAR can be made available to the members of IQAC.Dr.Surve informed that since there is some sensitive data in the AQAR it cannot be circulated.But the basic SSR report would be circulated among the members of IQAC.</p> <p>Mr.James asked whether the AQAR is really needed for the members and suggested that there is no need to share the complete data.</p>
Item no.5	Approval of IQAC events to be organized.
Discussion	<p>Dr.Surve presented the list of events to be organized by IQAC.</p> <ol style="list-style-type: none"> 1. Seminar on Universal Human Values. <p>Dr. Srija Unnikrishnan informed the members that AICTE has now made it mandatory for all faculty members to undergo the "Universal Human Values " program in order to introduce human values as apart of our technical education.She further mentioned that Prof.Garima Tripathi would be take an introductory session on UHV as she has undergone a five day training program on UHV.</p> <ol style="list-style-type: none"> 2. Faculty development program on NAAC process. <p>Dr.Surve informed the members that in order to update the faculty members about the NAAC process one event has been planned.</p> <ol style="list-style-type: none"> 3. Lecture series on upcoming Technologies <p>Dr.Surve informed the members that a lecture series on upcoming technologies would be organized for second and third year students.He said initially some introductory lectures will be organized.</p>

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	<p>Prof.Garima Tripathi suggested taking preferences from students for their area of interest and then plan lecture series for them.Adding on to this Dr.Srija suggested forming a special interest group in college where students can meet ,collaborate according to their interests.</p> <p>Mr.Mihir suggested planning events for financial management also.</p> <p>Dr.Jagruti Save and Mr.Vikram Dingra suggested organizing events on career counselling.</p> <p>Mr.Ninad Shetty mentioned that it would be helpful for students to be a part of a Special interest group.</p> <p>4. Stress Management</p> <p>Dr.Surve mentioned that the Stress Management event is planned for students as well as faculty .</p> <p>5. How to create interactive video lectures.</p> <p>Dr.Surve suggested that every faculty should make their interactive video lectures according to students' requirements.</p> <p>Mr.Lester informed that a lot of MOOC videos are available online and faculty can make good use of them.</p> <p>6. College life to Corporate life</p> <p>Event where industrial visits could be planned.</p> <p>7. Entrepreneurial journey</p> <p>Dr.Jorapur mentioned that rather than taking sessions on the above topic,students can be sent for training by EDP where they get hands-on experience.</p> <p>8. Innovation and Entrepreneurship</p> <p>To develop an innovative mindset and understand Entrepreneurship.</p>
Item no.6	<p>Any other matter with permission of chair</p> <p>1. Dr.Srija asked Dr.Surve to modify the mechanism formulated for the identification of slow and advanced learners according to the current scenario.</p> <p>2. Mr.Lester suggested making use of ATAL platform for startups and funding projects through government bodies.Dr.Jorapur informed that college is trying to register through ASI but there were some glitches while registering for the same.</p> <p>3. Rv.Fr.Valerian D'souza suggested that there should be some event organized for Industry Connect.</p> <p>4. Dr.Bhushan Patil gave a proposal for conducting a webinar for faculty on scopus index publication.</p>

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Meeting ended with the vote of thanks by Dr.Srija Unnikrishnan.

Dr. Srija Unnikrishnan

Chairman



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