

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai – 400 050.

Ref. : CRCE / 2023 / 148

Date : May 2, 2023.

CIRCULAR

The online meeting of Internal Quality Assurance Cell (IQAC) Committee is scheduled for 4th May 2023 at 2.30 PM. The agenda for the meeting is as follows:

1. Read and approve minutes of previous IQAC meeting
2. Review of the progress of the NBA and NAAC application
3. Approval of processes defined
4. Overview of the NEP and its key objectives
5. Brainstorming on how to implement the NEP in our institution
6. Identifying the areas of our institution that need immediate attention in terms of NEP implementation
7. Any other Academic matter with the permission of the chair

Please note that your participation in this meeting is essential to ensure the successful functioning of our IQAC committee. Your valuable input and insights will help us to improve the quality of education and research in our institution.

Kindly confirm your attendance. Also, please bring any relevant reports or documents to the meeting that you feel may be useful to the discussion.

The link of the meeting will be shared on email as well as WhatsApp.


(DR. S. S. RATHOD)
PRINCIPAL


(DR. SUNIL SURVE)
IQAC COORDINATOR

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (W) Mumbai 400 050.

Minutes of Meeting - Internal Quality Assurance Cell (IQAC)

The IQAC meeting was conducted on Saturday, 4th May, 2023 at 2.30 p.m. online on google meet platform. Dr. Surendra Singh rathod chaired the meeting.

The following members were present:

1. Fr. Valerian D'souza
2. Dr. Surendra Singh rathod
3. Dr. Sujatha Deshmukh
4. Dr. Jagruti Save
5. Dr. Sapna Prabhu
6. Dr. Bhushan Patil
7. Prof. Monica Khanore
8. Prof. Garima Tripathi
9. Prof. Shilpa Patil
10. Prof. Prasad Lalit
11. Prof. Vasim sheikh
12. Mr. Jay Shah
13. Mr. Rakesh Vengurlekar
14. Dr. Dhananjay Kalbande
15. Prof. Parshvi Shah
16. Dr. Sunil Surve

Item no.1 Read and approve minutes of previous IQAC meeting

The Internal Quality Assurance Cell's Chairman, Dr. Surendra Singh Rathod, welcomed the attendees and gave them information about the cell's reconstitution. Dr Sunil Surve introduced external members. Dr. Sunil Surve read the recent meeting's minutes. As there was no corrections, the minutes were approved by all members.

Item no.2 Review of the progress of the NBA and NAAC application

Dr. Sunil Sunil Surve appraised all the members about the upcoming NAAC peer team visit. Also, he has informed about NBA application submitted by Computer Engineering Department. He informed that NBA has not confirmed about visit dates

Discussion

Dr. Sunil Surve informed that MOCK for NAAC is scheduled on May 9, 2023. Also, he has appraised that college website has been updated with all NAAC-related information.

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (W) Mumbai 400 050.

Item no.3 Approval of processes defined

Discussion Dr. Sunil Surve informed the members that an institute-wide process Handbook created to standardize all processes across Institute. Dr. Sapna Prabhu asked about inclusion of finance related procedures. Dr. Dhananjay Kalbande responded that the process manual consists of academic processes not administrative processes.

Mr. Rakesh Vengurlekar advised to include Students in the process because they are the focus of all processes. Dr. Sunil Surve said that it is very difficult to include in defining the processes.

Item4 Overview of the NEP and its key objectives

Discussion Dr. Sunil Surve gave highlights of NEP to all members like:1) Option to run Open Distance Learning (ODL) and online programs, if accredited 2) Blended mode will be preferred 3) Single-stream HEIs will be phased out over time.4) Should be vibrant multidisciplinary institution or part of vibrant multidisciplinary HEI clusters.5) 'Deemed to be university', 'Affiliating university', 'Affiliating technical university', 'unitary university' shall be replaced simply by 'university' as per norms. 6) Degree will be of either 3 or 4-year duration with multiple exit options within this period. Also he explained the opportunities and challenges for implementation of NEP.

Dr. Surendra Singh Rathod told that the introduction of NEP during the academic year is required for all institutions. Our students have enrolled with Digilocker and generated an ABC ID in accordance with whatever legislation is described in GR.

Members were informed by Dr. Surendra Singh Rathod that 10 AV rooms had been set up to host online courses. All revisions and execution pertaining to the NEP are handled by Prof. Jorapur. Additional MOUs being signed with industries to increase student employability. We must now focus on the students' overall growth.

Dr. Surendra Singh Rathod informed that NEP requires courses in native tongue, Indian culture, and ancient Indian history.

Item no.5 Brainstorming on how to implement the NEP in our institution

Discussion To promote holistic development, Dr. Dhananjay Kalbande suggested signing various MOUs for yoga and music. He continued by saying that it will be difficult to combine the study of technology with the arts, cultures, and ancient civilizations. Dr. Surendra Singh Rathod requested Mr. Rakesh Vengurlekar that he assist with relationships with several industries.

Item no.6 Identifying the areas of our institution that need immediate attention in terms of NEP implementation

FR. CONCEICAO RODRIGUES COLLEGE OF ENGINEERING
Fr. Agnel Ashram, Bandstand, Bandra (W) Mumbai 400 050.

Discussion Fr. Valerian D'souza asked about concerning areas where the institute needs urgent attention.

Dr. Sunil Surve told that there are number of issues, such as the need for online course infrastructure, online support, the creation of MOOCs, blended learning, and online course development. The faculty members need to be trained for creation of MOOC courses. There is also need to verify content and quality of MOOC courses. Also, he informed that there is need to create U-Tube channels so that easy access to students can be given. He further said that there is need to create repository to preserve the created courses.

Item no.7 **Any other Academic matter with the permission of the chair**

Discussion There was no issue raised by any member.

Meeting ended with the vote of thanks by Dr. Surendra Singh rathod



A handwritten signature in blue ink, appearing to read "Sunil Surve", written over a horizontal line.

Dr. Sunil Surve
IQAC Coordinator